

# FBISD

## Employee Access



# What is Employee Access?

- Employee Access allows you to view and print:
  - Check History
  - Check Estimator
  - Year to Date Calendar
  - Direct Deposit information
  - W2 Information
  - W4 Information

# Sample Email to be received by Employee

This will be  
your name

We received a request to reset the account associated with this e-mail address. If you made this request, please follow the instructions below.

If you did not request to have your account reset you can ignore this email.

FIRST LASTNAME (LASTNFIR000)

Login: first name.last name

Click or paste the following link to reset your account:

<https://skyward.iscorp.com/scripts/wsisa.dll/WService=wsfinflourblufftx/skyportexpired.w?id=6909&dc=2456828&tc=34423&lg=first name.last name&enc=jzcjOlkmepicjbdp&hforgotLoginPage=seplog01>

IP Address Logged: 71.40.29.10

---

District: Flour Bluff ISD, TX

District Web Site: <http://www.flourbluffschoools.net>

State: TX

District Code: 178914

FINANCE - LIVE

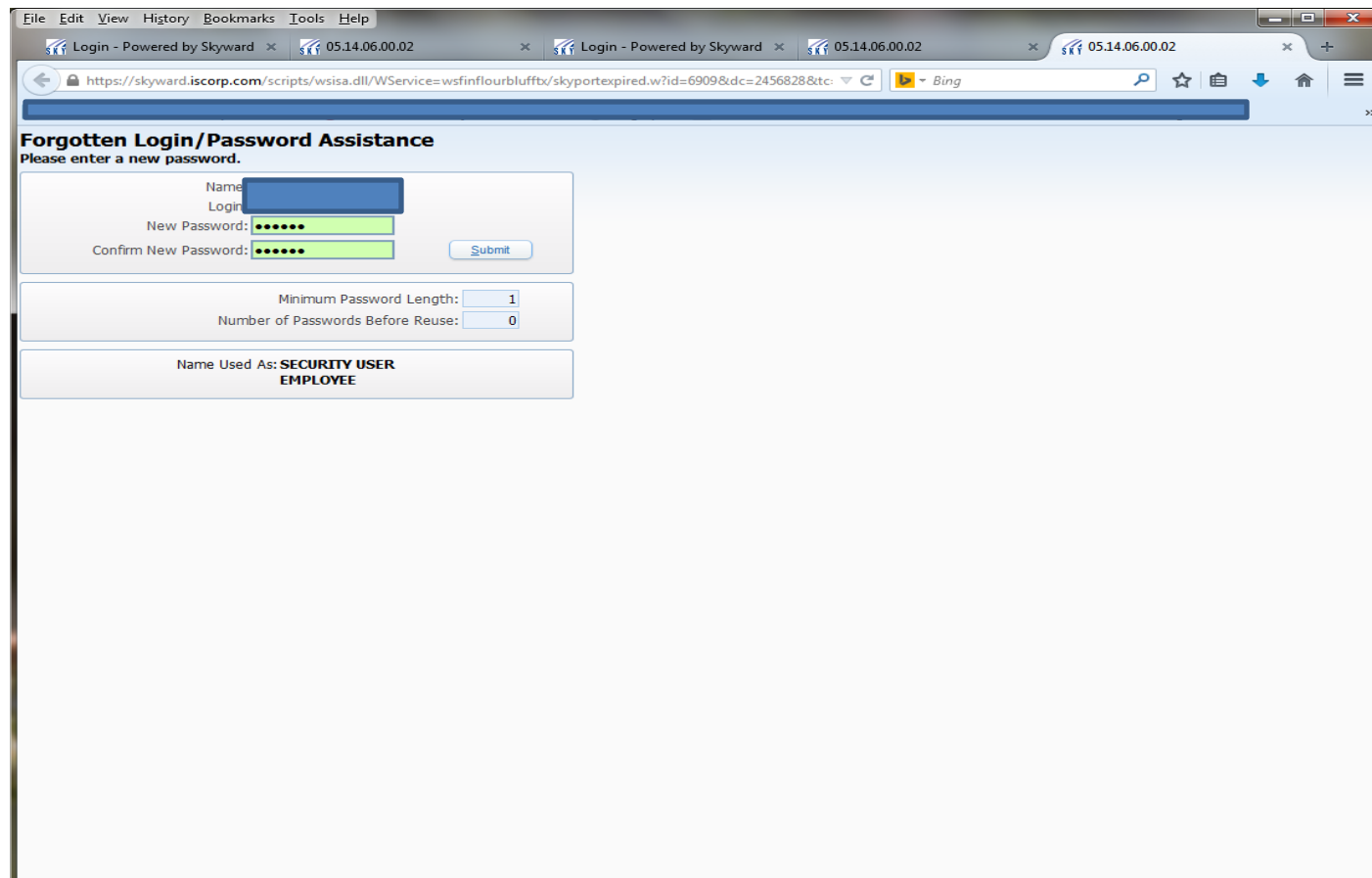
---

Click on  
the link

# Setting your password

- When you click on the link, you will go to the page below.
- Your name will show along with your Login
- You will be prompted to change your password
- Hit Submit

SAVE THIS  
LINK TO  
YOUR  
FAVORITES



The screenshot shows a web browser window with the following content:

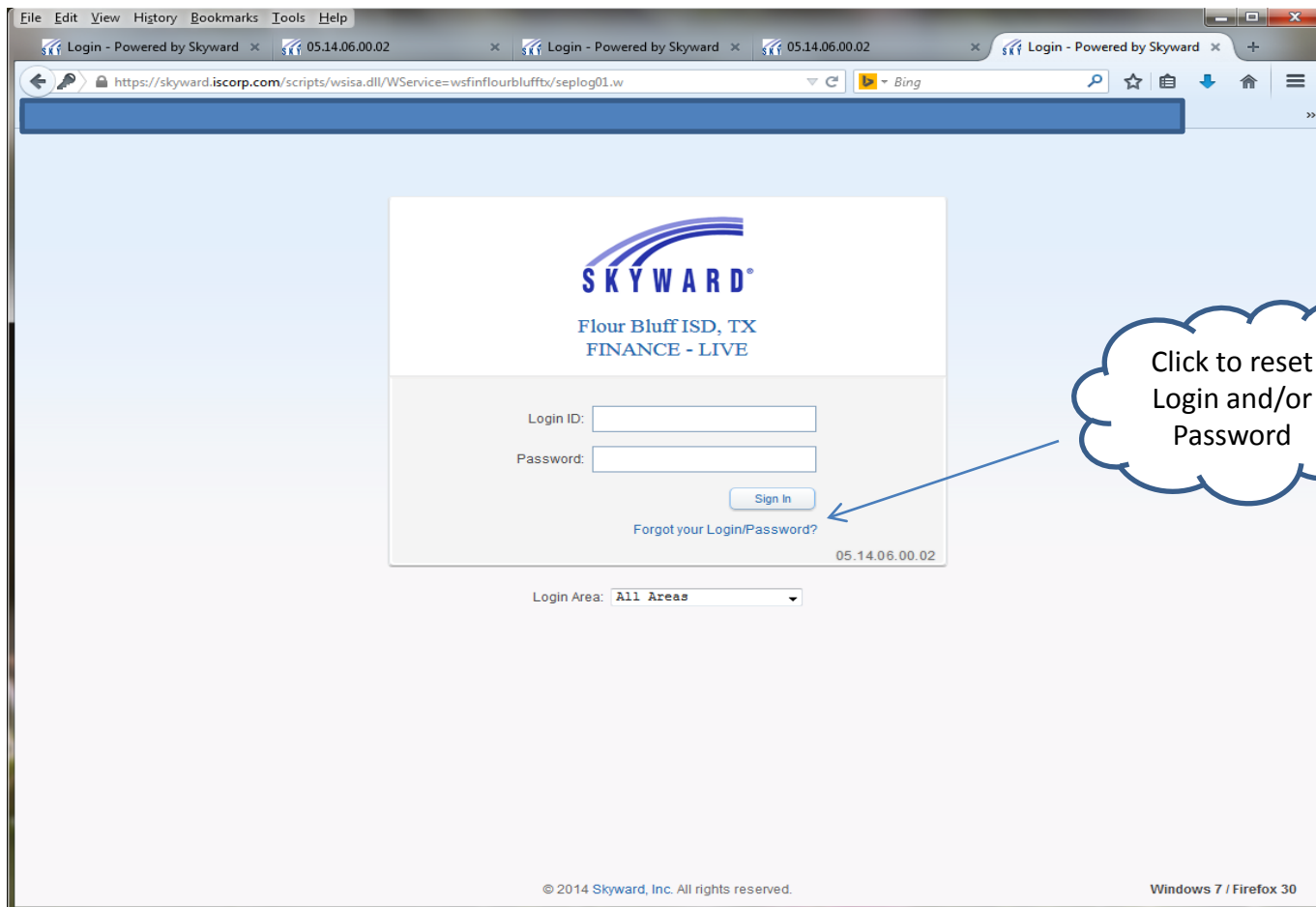
- Browser tabs: Login - Powered by Skyward, 05.14.06.00.02
- Address bar: <https://skyward.iscorp.com/scripts/wsisa.dll/WService=wsfinfourblufftx/skypportexpired.w?id=6909&dc=2456828&tc=>
- Page Title: **Forgotten Login/Password Assistance**
- Text: Please enter a new password.
- Form fields:
  - Name: [Redacted]
  - Login: [Redacted]
  - New Password: [Masked with dots]
  - Confirm New Password: [Masked with dots]
- Submit button
- Minimum Password Length:
- Number of Passwords Before Reuse:
- Name Used As: **SECURITY USER  
EMPLOYEE**

# Login Page

Login ID: first name.last name

Password: (this is the password you just set up)

\*If you forget your login or password, you can request it from this page



The screenshot shows a web browser window displaying the login page for Skyward. The browser's address bar shows the URL: <https://skyward.iscorp.com/scripts/wsisa.dll/WService=wsfInflourbluffx/seplog01.w>. The page content includes the Skyward logo, the text "Flour Bluff ISD, TX FINANCE - LIVE", and a login form with fields for "Login ID:" and "Password:". Below the password field is a "Sign In" button and a link that says "Forgot your Login/Password?". A callout bubble with a blue border and a cloud-like shape points to the "Forgot your Login/Password?" link, containing the text "Click to reset Login and/or Password". At the bottom of the page, there is a "Login Area:" dropdown menu set to "All Areas". The footer contains the copyright notice "© 2014 Skyward, Inc. All rights reserved." and the browser version "Windows 7 / Firefox 30".

# Employee Access

- Click on Employee Information

Your Name will be here

Employee Access - 05.14.06.00.02 - Mozilla Firefox

https://skyward.iscorp.com/scripts/wsisa.dll/WService=wsfinflourblufftx/semhom01.w

Flour Bluff ISD, TX

Home Employee Information Time Off

Employee Access

Jump to Other Dashboards

Employee

Reset Dashboards Select Widgets

Recent Programs

Employee Access Home My Status

Favorites

No favorites available.

District News

No news to display

My Print Queue

Job Status

No items available.

Account Preferences Exit ?

© 2014 Skyward, Inc. All rights reserved. FINANCE - LIVE Windows 7 / Firefox 30

# Employee Access

- This will allow you to see your information

Your Name will be here

The screenshot displays the Skyward Employee Access web application. The browser title is "Employee Access - 05.14.06.00.02 - Mozilla Firefox" and the URL is "https://skyward.iscorp.com/scripts/wsisd.d11/WService=wsfinflourblufftx/semhom01.w". The page header includes the Skyward logo and "Flour Bluff ISD, TX". A navigation bar contains "Home", "Employee Information", and "Time Off". The main content area features two primary sections: "Employee Information" and "Payroll". The "Employee Information" section includes "Personal Information" and "Online Forms". The "Payroll" section is expanded, showing "Check History", "Check Estimator", "Calendar Year-to-Date", "Direct Deposit Information", "W2 Information", and "W4 Information". A "Print W2" annotation points to the "W2 Information" link. A "Click on Check History" annotation points to the "Check History" link. A "Your Name will be here" annotation points to the top right header area. The footer contains "© 2014 Skyward, Inc. All rights reserved.", "FINANCE - LIVE", and "Windows 7 / Firefox 30".

Click on Check History

Print W2

# Check History

- This will show you a summary of your check history
- To view pay stub, click on “show check”

Click here to view pay stub

The screenshot shows the Skyward web application interface for Flour Bluff ISD, TX. The page title is "Check History - 05.14.06.00.02 - Mozilla Firefox". The URL is <https://skyward.iscorp.com/scripts/wsisa.dll/WService=wsfinflourbluffx/tabcontainer001.w?hProgram=epayrollbrws001&hSecurity=0&hSLinkName=Check History&hJSToLoad=Emp>. The page features a navigation menu with "Home", "Employee Information", and "Time Off". The main content area is titled "Check History" and displays a table of check records. The table has columns for "Check Date", "Check Number", "Gross Wages", "Net Amount", and "C/T". The first row is highlighted, and a blue box is drawn around the "Check Number" cell. To the right of the table, there are two buttons: "Show Check" and "Show Check with YTD Amts". A blue arrow points from a callout box to the "Show Check" button. At the bottom of the page, there is a "Check Date:" input field and a "4 records displayed" indicator.

Check Date	Check Number	Gross Wages	Net Amount	C/T
▶ 06/15/2012		140.00	127.62	R
▶ 05/16/2012		420.00	382.87	R
▶ 04/16/2012		870.10	780.19	R
▶ 03/09/2012		525.00	478.58	R



# Pay Stub

Click to Print

Check Number [redacted] 05.14.06.00.02 - Mozilla Firefox  
https://skyward.iscorp.com/scripts/wsisa.dll/WService=wsfinflourblufftx/epayrolledit002.w?hCheckType=ShowCheck&isPopup=true

**Check Information for [redacted]**

<b>Employer Information</b> Name: FLOUR BLUFF INDEPENDENT SCHOOL DISTRICT Address: 2505 WALDRON ROAD CORPUS CHRISTI, TX 78418	<b>Employee Information</b> Name: [redacted] Address: [redacted]
--	--

**Check Detail Information**

Check Date: 06/15/2012    Gross Wages: 140.00  
Check Number: [redacted]    Net Amount: 127.62  
Check Type: Regular

**Taxable Wage Information**

	Federal	State	FICA	Medicare
Gross Wages:	140.00	140.00	140.00	140.00
Minus Deductions that Decrease Tax:	10.50	10.50	10.50	10.50
Plus Taxable Benefits:				
Taxable Gross Wages:	129.50	129.50		129.50

**Pays**

Description	Rate	Factor/Hours	Amount	Period End
<a href="#">SUB</a>	70.00	2.00	140.00	05/26/2012

<b>Deductions</b>	<b>Benefits</b>						
<b>--Decrease Tax--</b>	<b>-----Taxable-----</b>						
Description	Amount Fed	St	F/M	Description	Amount Fed	St	F/M
457 DEPOSIT	10.50	Y	Y Y	MEDICARE BEN	1.88		
FED TAX				<b>Total:</b>	<b>1.88</b>		
MEDICARE DED	1.88						
<b>Total:</b>	<b>12.38</b>						