

FLOUR BLUFF ELEMENTARY RE-OPENING PLAN

Introduction

The following document has been informed and guided by federal, state and local entities, Flour Bluff Elementary teachers, paraprofessionals, administration, and parents. We are committed to ensuring health and safety for all so that we do not contribute to the number of new COVID-19 cases and have an effective plan for ensuring that students have the best educational experience that Flour Bluff Elementary can offer.

The school year began remotely on August 13, 2020. On August 11, 2020 the FBISD School Board voted to file a waiver to extend the transition period to face-to-face instruction an additional four weeks. Limited access to on campus instruction to a small population of special education students served in the functional academics or life skills classrooms will begin on September 14th. These students will attend in a hybrid model of coming to school two days a week and working from home the other three days. Parents of eligible students received notification on September 4th. In addition to these students, FBISD students of required staff may also attend campus in a supervised learning lab setting. All other students that will attend face-to-face instruction will begin on Monday, October 5, 2020. They will attend five days per week. Full day face-to-face hours are 7:30am-3:03pm.

Safe Return to Campus

The first section of this updated document will outline several aspects of what returning to campus will look like for students and staff. It includes the procedures for screening, as well as, logistics to guide our day such as arrival, dismissal, physical environment-safety protocols, lunch, PE, Recess, etc. There is also additional information regarding what this continues to look like for students learning remotely and curriculum and instruction in general. If you want further guidance you can review all the additional documents at the FBISD Re-opening website <https://flourbluffschoools.net/re-opening-fbisd-schools/> .

Screening Process

It is critical that if staff or students have symptoms of COVID-19, you/your child should stay home to avoid spreading illness to others.

All individuals entering our campus will be expected to:

- ✓ Follow the screening procedures below prior to entering
- ✓ Wear a mask or face cover upon entrance
- ✓ Sanitize their hands upon entrance

Students (Parents/Guardians)

- ✓ Parents/guardians are expected to screen their students for COVID-19 symptoms (see below) each day prior to sending their student to school.
- ✓ Parents must ensure they do not send a child to school on campus if the child has COVID-19 symptoms (as listed in this document) or is test-confirmed with COVID-19, and instead should opt to receive remote instruction until the below conditions for re-entry are met.
- ✓ Parents may also opt to have their students receive remote instruction if their child has had close contact with an individual who is test-confirmed with COVID-19 until the 14-day incubation period has passed.

Staff

- ✓ Staff will be required to self-screen for COVID-19 symptoms (see below) prior to reporting to work each day. The self-screen for staff includes taking their own temperature.

COVID-19 Symptoms

When evaluating whether you/your child have/has symptoms consistent with COVID-19 consider the following question.

Yes or No? Have you recently begun experiencing any of the following in a way that is not normal for you/your child?

- ✓ Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
- ✓ Loss of taste or smell
- ✓ Cough
- ✓ Difficulty breathing
- ✓ Shortness of breath
- ✓ Fatigue
- ✓ Headache
- ✓ Chills
- ✓ Sore throat
- ✓ Congestion or runny nose
- ✓ Shaking or exaggerated shivering
- ✓ Significant muscle pain or ache
- ✓ Diarrhea
- ✓ Nausea or vomiting

If the response is Yes, do not send your child to school and employees do not go on campus. See guidance on the FBISD Re-opening document for responding to COVID-19; contact the principal, Dr. Youngberg; or contact the School Nurse, Cheryl Navar, for more information.

Isolation Protocols

- When a student has displayed symptoms of COVID-19, the school nurse will provide a clinical assessment to determine if and when a student needs to be sent home.
- Students who are ill will be separated from their peers and should be picked up within 30 minutes and no later than 1 hour from the time the campus contacted the student's parent/guardian.
- Other students will be removed from the classroom and taken to an alternate location on campus (ex. Walk outside, move to a different classroom etc.) so the classroom can be disinfected.
- District communication will be provided to the parents of students who came in close contact with a COVID-19 positive student or staff member.
- Staff members displaying COVID-19 symptoms will follow district protocols including isolation from students and other staff members.
- Students or staff who come into close contact with a COVID-19 positive individual will be asked to self-quarantine for 14 days and may not return to campus during that time.

Individuals who have confirmed or suspected COVID-19:

- An individual who was diagnosed with COVID-19 may return to work/school when all three of the following criteria are met: At least one day (24 hours) have passed since recovery (resolution of fever without the use of fever-reducing medications). The individual has improvement in symptoms (e.g., cough, shortness of breath); and At least ten days have passed since symptoms first appeared.
- In the case of an individual who has symptoms that could be COVID-19 who is not evaluated by a medical professional or tested for COVID-19, such individual is assumed to have COVID-19, and the individual may not return to work/school until the individual has completed the same three-step set of criteria listed above.

Individuals who has symptoms that could be COVID-19 and wants to return to work/school The individual must:

- Obtain a medical professional’s note clearing the individual for return based on an alternative diagnosis.
- Obtain an acute infection test at an approved testing location that comes back negative for COVID-19.
- If an individual has had close contact* with an individual who is lab-confirmed with COVID-19, they must remain out of the campus until the 14-day incubation period has passed.

Close Contact

* The definition of close contact is evolving with our understanding of COVID-19.

In general, close contact is defined as:

- Being directly exposed to infectious secretions (e.g. being coughed) or
- Being within 6 feet for a cumulative duration of 15 minutes;
- However, additional factors like case/contact masking (i.e., both the infections individual and the potential close contact have been consistently and properly masked), ventilation, presence of dividers, and case symptomology may affect this determination.

Required actions for individuals who were at work/school and have been confirmed with a lab-positive case

- The district must notify the local health department in accordance with federal, state, and local laws and regulations.
- The campus/building will close off areas that are heavily used by the individual with the lab-confirmed case until the surfaces in the areas can be disinfected.
- The campus understands normal illnesses do occur. Contact your campus administrator for further instructions.

Arrival

- Students may enter the building at 7:00 am.
- NO student should be left outside before 7:00 am.
 - Students should wait in vehicles until doors open promptly at 7:00am.
- Socially distanced waiting areas will be designated for students based on their homeroom class families.
 - This may be a hallway or classroom.
- Students are required to wear masks when they arrive.
- Some teachers may offer early tutoring from 7:00-7:30.
- All students will enter the classroom at 7:30.
- Breakfast will be available in the classroom.

- Announcements will begin promptly at 7:40.
- Students will be marked tardy at 8:00am.
- Where to enter?
 - Walkers & Car Drop Off
 - Enter grade hall doors (Waldron Road side of school)
 - Students with morning medication from nurse
 - Enter front door to office
 - Bus riders
 - Enter through the cafeteria, then will enter their grade level hall through back hall doors.
- Health and Safety at arrival
 - Parents make sure you have screened your child before sending to school.
 - Students and adults will sanitize hands upon entry.
 - Follow direction arrows for traffic flow
 - Adhere to 6-feet apart dots for appropriate social distancing

Dismissal

We will have a staggered dismissal.

- 2:53 Bus Loading
- 2:58 Walkers Depart
- 3:03 Car Pick Ups
 - All parents need to remain in vehicles.
 - There is no walk up pick up allowed without prior approval from grade level assistant principals.
 - Car pick up tags are mandatory for car pick up.

Visitors

- Our campus will be a “closed” campus.
- Prior to entering office, adults will be required to:
 - Wear a mask/face covering
 - Sanitize their hands
 - Respond to campus screener including temperature check
- Anyone that must enter office will not be allowed past the front office area.
- Parents may not enter the building to walk students to class.
 - We will have several staff to help students in the hallways or upon entry until they are comfortable with finding their room independently.
- Campuses will utilize virtual meeting options to limit campus visitors when possible.
 - Any principal approved face-to-face meetings will take place in an office conference room and after screening procedures are followed.
- Parents/guardians needing to drop off emergency medications, care plans and/or medical supplies are encouraged to call the campus nurse for appointment.

Physical Environment/Safety Protocols

We comply with social distancing and Personal Protective Equipment (PPE) recommendations set out by the district, local, state and federal orders and in conjunction with district safety protocols we developed the following to ensure the health, wellness, and safety of the entire school community,

- We will require students and staff to stay home if they, or anyone in their household, have tested positive for COVID-19 and/or are showing any symptoms
- All elementary classrooms will be self-contained and referred to as classroom families.
- Students will not share supplies and materials.
- Students will enter the building through a specified entrance based on where their classroom is located (see arrival).
- Face masks/face coverings will be required for all entering the building and all Elementary students will wear masks/face coverings especially in the hallways and other common areas or times they cannot be 6 feet apart and do not have a barrier.
- There will be an identified isolation room for students exhibiting symptoms and waiting for parent pick up.
- Students in the isolation room must wear a mask.
- Staff and students will be trained on all health safety protocols including physical distancing, hand washing and respiratory etiquette.
- Hands will be washed and/or sanitized regularly through the day (especially upon entering or exiting the classroom).
- Teachers and custodial staff will disinfect commonly used surfaces and areas frequently touched throughout the day.
- Desks will be arranged to provide maximum student separation when possible.
- Movement through the building will be minimized and traffic flow will be orderly.
- Traffic patterns will be established throughout the campus that separates individuals to the greatest extent possible.
- Wayfinding signage will be in place to assist students with social distancing.
- Signs that remind students, staff, and visitors of everyday protective measures such as proper hand washing procedures, will be placed in highly visible areas.
- Immediately upon arrival, students will report to the classroom or other waiting areas that allow for social distance between class families.
- Plexiglas barriers are positioned at the front desk.
- If necessary, personal barriers will be available for use in the classroom if social distancing is not possible.
- Each classroom will have hand sanitizer and disinfectant spray.
- All classrooms have an allotment of PPE including masks and gloves
- Hand sanitizer stations will be provided on campus, especially at main entrances.
- 6-foot social distancing in all common waiting areas will be marked.
- We will promote frequent 20-second hand washing practices among staff and students,
- We will remove soft furnishings, soft toys, and other items that are hard to disinfect.
- All water fountains will be closed. Students should bring water bottles and we will have water refilling stations.
- Prescription medication should be given at home by the parent/guardian to relieve the congestion in the nurses' office.

Restrooms

- Students will have multiple restroom/handwashing breaks.
- School personnel will monitor restrooms to identify the number of occupants utilizing each restroom, to mitigate the chance of exceeding maximum occupants per social distancing and/or to make sure students are wearing masks.
- Students will wash hands and use hand sanitizer before re-entering the classroom.

- Increased disinfecting of restrooms will occur throughout the school day.
 - Additional custodial staff will be provided on campus and cleaning and disinfecting restrooms and other common areas will be their main task.

Meal Service

FBISD nutrition will set their guidelines for health and school meal offerings. However, some additional protocols for safe and sanitary meal services that will be put in place at the elementary campus.

- Students will eat breakfast in the classroom.
- Students will have a 30-minute lunch.
- Lunch will be in the classrooms and cafeteria on an alternating schedule..
- Teachers and staff assisting with meal distribution will wear facial coverings and gloves.
- Breakfast and pre-packed lunches will be distributed in coolers outside of the classroom to avoid additional staff entering the classroom space.
- Students and staff will have a hand washing/restroom break prior to lunch.
- Maintain social distance between staff and students during meal service in all locations.
- Sharing of desks/tables or food is not allowed.

Physical Education & Recess (Teacher Conference)

- Students will have a 45-minute PE or Recess break each day.
- This time will also serve at the teacher’s conference period.
- Classroom families will rotate between recess areas on a scheduled weekly basis.

Teaching & Learning

Our goal is to create a plan that smoothly transitions between face-to-face teaching and learning and remote teaching and learning as our local COVID-19 conditions change. We want parents to feel confident that regardless of the teaching option they choose that their child will continue to make growth in their education. Below are the two modes of instruction available.

Face-to-Face

On-campus face-to-face learning occurs when the teacher and the student meet physically in a classroom for a set time for whole-group lessons, small-group lessons, guided practice, and independent practice with social distancing and health and safety measures in place. We will also integrate features frequently used in Distance Learning so that students may transition into that setting with ease. This includes, but is not limited to, the use of Google Classroom while at school.

Daily Face-to-Face Schedule

7:00am-7:30 (30 minutes)

- Student Arrival
- AM Tutoring if available with teacher

7:30-8:00 am (30 minutes)

- Students Enter Classroom at 7:30
- Announcements/Rhithm Check (SEL Program)/Breakfast

8:00am-2:30pm (390 minutes)

- All Core Instruction (285 minutes)
 - ELAR (150 minutes)
 - Math (90 minutes)
 - Science or Social Studies (45 minutes)
- Recess/PE Outside in designated location (45 minutes)
- Fine Arts and Technology in classroom (30 minutes)
- Lunch in classroom or cafeteria depending on schedule (30 minutes)

2:30pm-3:03pm (33 minutes)

- Positivity Project/Afternoon RTI Tutoring
- Get Ready for dismissal/dismissal

If we must close and go online, students will switch to the “all remote learners” daily schedule.

Online Distance Teaching and Learning

Distance learning occurs when the learner and teacher are separated by distance and either meet online at an agreed upon time (synchronous), or the student receives instructions for learning and completes their assignments at their own pace (asynchronous). The teacher and student do not meet in a traditional physical classroom setting. At Flour Bluff Elementary, we will utilize asynchronous learning with synchronous learning opportunities built into the scheduled day.

Recommended Daily Schedule

some learners face-to-face and some remote in same class

This schedule mimics the face-to-face schedule as much as possible.

7:00am-7:40 (40 minutes) Tutoring if available and Breakfast

7:40-8:00 am (20 minutes) Announcements/Rhythm Check (SEL Program)

8:00am-2:30pm (390 minutes) All Core Instruction (285 minutes)

- ELAR (150 minutes)
- Math (90 minutes)
- Science or Social Studies (45 minutes)
- Recess/PE Outside in designated location (45 minutes)
- Fine Arts and Technology in classroom (30 minutes)
- Lunch in classroom or cafeteria depending on schedule (30 minutes)

2:30pm-3:03pm (33 minutes)

- Positivity Project/Afternoon RTI Tutoring
- Get Ready for dismissal/dismissal

Recommended Daily Schedule

all remote learners

8:00-8:30 Announcements/SEL

8:30-9:00 Teacher Check-In or PE

9:00-10:00 Reading Language Arts

10:00-10:15 Snack and Break

10:15-11:15 Math

11:15-12:00 Lunch and Quiet Time or Recess

12:00-12:30 Science or Social Studies

12:30-12:45 Break or Recess

12:45-1:15 Choice Learning/Enrichment/Tutoring

1:15-2:00 Electives: Art, Music, or Technology

Expectations for Remote Learning

Parents of online learners will be required to review the following expectations for online learning families. Students participating in the online learning environment will be required to engage in remote asynchronous instruction. The information below provides information related to the approximate amount of time students will engage in learning within the 100% online learning model. While we are asynchronous, it is HIGHLY recommended that parents have their children participate in any Synchronous (live) instruction that is offered by the teacher. They get much more out of this live experience than with recordings.

Remote *Asynchronous* Instruction is instruction that does not require having the instructors and students engaged at the same time.

Asynchronous Instruction will include:

- Students participating with teacher live or watching recorded lessons
- Student practice and creation of content
- Student collaboration & feedback with peers using digital tools
- Opportunities for students to demonstrate understanding
- Student self-assessment and goal setting
- Parents are expected to help students keep daily schedule so student completes lessons
- Students and parents communicating concerns with teacher as needed

Communication for Families

The elementary campus will communicate with families in a variety of ways including emails, video conferencing, phone calls, text messages, and weekly or monthly SMORES newsletter. General information will also be relayed via campus Twitter and Facebook.

Any families that need more support, training or resources will be provided those when requested. Parents are encouraged to review the weekly newsletter and other resources provided for information and resources.

Keeping an open line of communication between home and school is imperative for student success. The Flour Bluff Elementary staff is here to serve. Please don't hesitate to contact us with your questions or concerns.