

# **Flour Bluff Early Childhood Center Plan for 2020-2021**

The following document has been guided by federal, state and local entities, Flour Bluff ECC teachers, administration, support staff and parents. We are committed to ensuring health and safety for all so that we do not contribute to the number of new COVID-19 cases and have an effective plan for ensuring that students have the best educational experience that Flour Bluff ECC can offer.

## **Teaching & Learning**

Our goal is to create a plan that smoothly transitions between on-campus teaching and learning and at-home teaching and learning as our local COVID-19 conditions change. We want parents to feel confident that regardless of the teaching option they choose, their child will continue to make growth in their education. Below are the two potential instructional models we are working on at this time:

### **Face-to-Face Teaching and Learning**

On-campus face-to-face learning occurs when the teacher and the student meet physically in a classroom for a set time for whole-group lessons, small-group lessons, guided practice, and independent practice with social distancing and health and safety measures in place. As appropriate, we will integrate features frequently used in Distance Learning so that students may transition into that setting with ease.

Face to Face: Monday - Friday

- School Hours: Kindergarten 7:45am-3:00pm
  - Staggered arrival according to room number: 7:00-7:45am & Staggered dismissal 2:45-3:30pm
- School Hours: Prekindergarten AM session; 7:30-10:30am and PM session; 11:30am-3:00pm
  - AM Session staggered arrival 7:00-7:30 & dismissal 10:30-10:50
  - PM Session staggered arrival 11:15-11:30 & dismissal 2:45-3:15

### **Online Distance Teaching and Learning**

Distance learning occurs when the learner and teacher are separated by distance and either meet online at an agreed upon time (synchronous), or the student receives instructions for learning and completes their assignments at their own pace (asynchronous). The teacher and student do not meet in a traditional physical classroom setting. At Flour Bluff ECC we will utilize asynchronous learning with synchronous learning opportunities built into the scheduled day.

Students MUST engage with the academic material on a daily basis as determined and communicated by the teacher.

- Attendance will be taken through one of the following daily engagement measures:
  - Seesaw or other approved technology apps; and/or
  - Teacher/Student Interaction; and/or
  - Turned in assignments

If daily engagement is not documented, the student will be counted absent for the day. Attendance is mandatory per Texas Education Code – Compulsory School Attendance: 90% attendance is required just as if you were face-to-face.

### **Prekindergarten**

#### *Morning Session:*

<b>8:00-8:15am</b>	<b>Student watches or hears a “Morning Message” from Teacher</b>
<b>8:15-8:30am</b>	<b>Read Aloud</b>
<b>8:30-9:00am</b>	<b>Language Arts (ELA)</b>
<b>9:00-9:30am</b>	<b>Art/Music/Independent Play</b>
<b>9:30-10:00am</b>	<b>Math</b>
<b>10:00-11:00am</b>	<b>Teacher Check-In with Students</b>

#### *Afternoon Session:*

<b>12:00-12:15pm</b>	<b>Student watches or hears a “Morning Message” from Teacher</b>
<b>12:15-12:30pm</b>	<b>Read Aloud</b>
<b>12:30-1:00pm</b>	<b>Language Arts (ELA)</b>
<b>1:00-1:30pm</b>	<b>Art/Music/Independent Play</b>
<b>1:30-2:00pm</b>	<b>Math</b>
<b>2:00-3:00pm</b>	<b>Teacher Check-In with Students</b>

## **Kindergarten**

7:45-8:15am	Teacher Check-In with Students
8:15-8:30am	Student watches or hears a “Morning Message” from Teacher
8:30-9:30am	Read Aloud and Language Arts
9:30-9:35am	Brain Break – Get up & wiggle
9:35-10:35am	Read Aloud and Math
10:35-11:05am	P.E.
11:05-11:35am	Writing
11:35-12:15pm	Lunch and Quiet Time
12:15-12:45pm	Art/Music/Technology
12:45-1:15pm	Science and Social Studies
1:15-1:45pm	Tutoring/Enrichment/Social Emotional Learning
1:45-2:45pm	Teacher Check-In with Students

*The online schedule provided is subject to change based on updated guidelines/requirements provided by Governor Abbott and TEA.*

## **GRADING**

- The school’s standard grading policy will be implemented for online and on-campus instruction.

## **CURRICULUM**

- The ECC campus will be utilizing Texas Home Learning, provided by TEA, along with state adopted online resources and ECC teacher written curriculum to ensure rigorous daily instruction online.

## **SPECIAL PROGRAMS (Online Learners)**

- Special Education Students will receive services from Special Education staff via electronic devices for their required individual education plan minutes.

- 504-Students will receive services from general education staff via electronic devices for their required individual education plan.
- English Language Learners (ESL-Students) will receive services from general education staff via electronic devices for their required individual education plan.
- Social Emotional-Students will receive services from the general ed counselor via electronic devices for support as determined.

## **COMMUNICATION**

- The ECC campus will communicate with parents and families in a variety of methods which may include emails, phone calls, newsletters, Zoom meetings, Seesaw app and Facebook.

## **ENROLLMENT**

- Parents will be required to complete a district provided survey/form to confirm which method of instruction their student is requesting – face-to-face/in person OR online/distance learning.
- Any parent requests for instructional setting changes must be made two weeks prior to the end of each grading period.
- Any instructional setting changes will go into effect at the beginning of the following nine-week grading period.

## **PREVENTION/SAFETY**

- Staff will be required to self-screen for COVID-19 symptoms prior to reporting to work each day and temperature check upon arrival. This includes checking temperature.
- Parents/guardians are expected to screen their students for COVID-19 symptoms each day prior to sending their student to school. This includes checking temperature.
- Teachers will monitor students and refer to the nurse if symptoms are present and/or suspected.
- Frequent disinfection and hand sanitization will ensure health and wellness of students and staff.
- Hand sanitizer will be available at all entrance to the campus, in classrooms and in common areas throughout the campus.
- Thorough hand washing after recess, before eating and following restroom breaks.
- Staff will have access to disinfectant spray to sanitize high-touch and working surfaces and shared objects regularly.
- Students will not share supplies when possible. If a supply has to be shared, it must be disinfected between uses.
- Face masks/face coverings will be utilized by all faculty, staff and pre-authorized visitors.
- Students will wear face masks/face coverings upon arrival, dismissal and transitions in the hallway. Teachers will direct students on the use of face masks in the classroom.

- CDC does not currently recommend use of face shields as a substitute for masks, face shields may be worn in addition to a mask. Full-face shields may be used in place of a mask to protect eyes, nose, and mouth whenever a mask is not feasible or whenever the education context may benefit from the ability to see an individual's full face.
- Desk shields are required for each learning area.
- When a student has displayed symptoms of COVID-19, the school nurse will provide a clinical assessment to determine if and when a student needs to be sent home.
- Students who are ill will be separated from their peers and should be picked up within 30 minutes and no later than 1 hour from the time the campus contacted the student's parent/guardian.
- Other students may be removed from the classroom and taken to an alternate location on campus (e.g. go on a walk outside, move to a different classroom, etc.) so that the classroom can be disinfected.

### **COVID-19 Symptoms**

When evaluating whether you/your child have/has symptoms consistent with COVID-19 consider the following question.

Yes or No? Have you recently begun experiencing any of the following in a way that is not normal for you/your child?

- ✓ Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
- ✓ Loss of taste or smell
- ✓ Cough
- ✓ Difficulty breathing
- ✓ Shortness of breath
- ✓ Fatigue
- ✓ Headache
- ✓ Chills
- ✓ Sore throat
- ✓ Congestion or runny nose
- ✓ Shaking or exaggerated shivering
- ✓ Significant muscle pain or ache
- ✓ Diarrhea
- ✓ Nausea or vomiting

If the response is Yes, do not send your child to school and employees do not go on campus. See guidance on the FBISD Re-opening document for responding to COVID-19; contact the principal, Amy Seeds; or contact the School Nurse, Kristen LaBaume, for more information.

### **Individuals who have confirmed or suspected COVID-19:**

- An individual who was diagnosed with COVID-19 may return to work/school when all three of the following criteria are met: At least one day (24 hours) have passed since recovery (resolution of fever without the use of fever-reducing medications). The individual has improvement in symptoms (e.g., cough, shortness of breath); and At least ten days have passed since symptoms first appeared.
- In the case of an individual who has symptoms that could be COVID-19 who is not evaluated by a medical professional or tested for COVID-19, such individual is assumed to have COVID-19, and the individual may not return to work/school until the individual has completed the same three-step set of criteria listed above.

### **Individuals who has symptoms that could be COVID-19 and wants to return to work/school the individual must:**

- Obtain a medical professional's note clearing the individual for return based on an alternative diagnosis.
- Obtain an acute infection test at an approved testing location that comes back negative for COVID-19.
- If an individual has had close contact\* with an individual who is lab-confirmed with COVID-19, they must remain out of the campus until the 10-day incubation period has passed.

### **Close Contact**

\* The definition of close contact is evolving with our understanding of COVID-19.

In general, close contact is defined as:

- Being directly exposed to infectious secretions (e.g. being coughed) or
- Being within 6 feet for a cumulative duration of 15 minutes;
- However, additional factors like case/contact masking (i.e., both the infections individual and the potential close contact have been consistently and properly masked), ventilation, presence of dividers, and case symptomology may affect this determination.

### **Required actions for individuals who were at work/school and have been confirmed with a lab-positive case**

- The district must notify the local health department in accordance with federal, state, and local laws and regulations.
- The campus/building will close off areas that are heavily used by the individual with the lab-confirmed case until the surfaces in the areas can be disinfected.
- The campus understands normal illnesses do occur. Contact your campus administrator for further instructions.

## **CAMPUS VISITORS**

- Visitors and volunteers will NOT be permitted unless pre-authorized.
- Pre-authorized visitors and volunteers who enter the building will be required to wear a face covering, subject to screening by way of symptom screening form, sanitize hands and temperature check.
- All Meetings will be conducted virtually when possible.
- Parents picking up their student(s) early from school will need to call ahead. Upon arrival, the parent should come to the front door of ECC and a staff member will bring the student(s) out to the parent.

## **BREAKFAST AND LUNCH**

- Breakfast will be served in classrooms.
- Plans will be developed for lunches to be eaten in the classrooms and then a transition to the cafeteria on a rotating basis.
- Students opting to bring lunch from home are strongly encouraged to use disposable lunch ware with disposable utensils.
- Lunch visitors will not be permitted.
- Meal drop off will not be permitted.

## **RECESS & P.E.**

- Campus will consider limiting the number of students per recess group and staggered schedules for recess as needed for physical distancing between classes.
- Playground equipment shall be utilized by each class twice a week and disinfected between each class.
- Physical Education lessons shall be designed to meet social distancing requirements indoors and outdoors. These should be limited to activities not involving physical contact with other students.

## **SPECIALS**

- Students will attend Music and Library. Any and All materials & equipment used will be sanitized and wiped down after each use and between classes.
- School Counselor lessons shall be designed to be taught in the student's classroom through various methods.

## **ARRIVAL**

- Any students dropped off before the building is open will not be allowed inside the building. The building opens at 7:00am.
- Separate entrances will be utilized according to student's room number. This procedure will be communicated to parents/guardians via Seesaw, campus webpage, Facebook, email, callouts and videos.

- Parents will be restricted from walking students inside the school building and must stay inside their vehicle when dropping off. We will have several staff to help students in the hallways or upon entry until they are comfortable with finding their room independently.
- Hand sanitizer will be available at entry/exit points.
- Upon arrival, all students will be directed to their homeroom classroom.
- Staff reporting times will be adjusted to supervise arriving students.

## **DISMISSAL**

- There will be designated dismissal groups. Staggering the groups will help manage student movement in the building and decrease the risk of potential crowding outside and throughout the building at dismissal time.
- This procedure will be communicated to parents/guardians via Seesaw, campus webpage, Facebook, email, callouts and videos.
- Parents **MUST** stay in vehicles during dismissal time – walk-ups will **NOT** be permitted without pre-approval from campus administration.

## **CAMPUS EVENTS**

- There will be no in person events this fall. Spring will be determined at a later date.
- Meet the teacher, open house, parent conferences will be held virtually.
- Fieldtrips will be virtual.
- PTO events are pending.
- Student clubs are pending.

***\*This document is in DRAFT form and is subject to change\****

# FLOUR BLUFF ISD

## Building Entry Guidelines

**These COVID-19 guidelines are in-place until further notice**

- **Masks or face coverings are REQUIRED at all district facilities with the following exceptions:**
  - Person alone in a single, separate space
  - Person eating or drinking
  - Person outdoors and observing social distancing
  - Wearing a mask poses a safety or health risk (information must be on file with Supervisor, Human Resources or Campus Administration)
  - Face shields ARE NOT ALLOWED as a mask substitute during time spent in common areas such as hallways and cafeterias unless there is a documented medical reason to do so
- **All individuals entering a District Facility are required to self-screen daily for COVID-19 symptoms**
- **Maintain social distancing minimum of 6 feet from other persons on campus when possible**
- **Minimize high touch areas as much as possible**
- **Non-employees must be scheduled or have approval to enter facilities**

# FLOUR BLUFF ISD

## **COVID-19 Classroom Safety Guidelines**

**These COVID-19 classroom safety guidelines are in-place until further notice**

- **Individuals are expected to maintain social distancing.**
- **Masks or face coverings are required. Teachers will direct students on use of face masks in the classroom. Faceshields can not be worn as a substitute for mask but may be worn in addition to a mask. Full-face shields may be used in place of a mask to protect eyes, nose and mouth whenever a mask is not feasible or whenever the education context may benefit from the ability to see an individual's full face.**
- **Desks or tables will be socially distanced as space allows.**
- **Desk shields required for all learning areas.**
- **Hands will be sanitized when entering the classroom and leaving the classroom.**
- **Routine hand washing will be expected as directed by the teacher.**
- **Students and staff will sanitize their learning area before class is dismissed, as appropriate.**
- **Shared supplies will be limited or unavailable. Supplies will be disinfected regularly.**
- **Individuals who are not feeling well will be directed to the Nurse's Office.**