

District Response to RFQ- Copier Questions

1. Can you give me the cost of Return of the Xerox and Toshiba's so I can include this in the deal?

Neither Xerox nor Toshiba provides a cost to return equipment. Vendor will need to estimate the return costs.

2. On the past bids, Flour Bluff did not want to replace the Riso with another Duplicator. The Flour Bluff team wanted to replace the Riso with 70 cpm MFP. Is this still correct?

Flour Bluff ISD is not requesting any duplicators to be included in the scope of the proposal. The vendor is asked to provide a copier option that will fit the needs included in the RFQ.

3. The RFQ requires fax Boards on the copiers, however, TAB III Section e., Please indicate whether your company will provide loaner fax machine.

The question is, why would we be requiring to loan fax machines if the units are configured with a fax board?

If copy machine loaner has fax board, then no loaner for fax machine is required.

4. Can Ricoh Provide an Electronic Copy via email to you instead of a USB Drive?

No, Page 4 of Proposal states: One (1) hard copy original of the proposal, one (1) hard copy duplicate of the proposal, and one (1) USB drive of the proposal responses.

5. Will the other Vendor questions be posted to your website?

Yes, vendor questions will be posted on the Flour Bluff ISD website.

6. Would we be able to submit the RFQ electronically?

No, Page 4 of Proposal states: One (1) hard copy original of the proposal, one (1) hard copy duplicate of the proposal, and one (1) USB drive of the proposal responses.

7. Tab I. d – Do we need to provide actual letters of recommendation OR just recommendation contacts?

Reference letter or contact information will be accepted.

8. Tab III. e. – Do you need a “stand alone” loaner fax or can we add a fax board to one of the quoted (installed) units that requires the use of a fax to satisfy the Performance Requirements?

If copy machine loaner has fax board, then no loaner for fax machine is required.

9. Tab V. h. - What after hours and weekend support are you anticipating? Please elaborate.

The district may provide extended day option at some campuses. Anticipated times would be 7:00 p.m.

10. Can you confirm the "Pricing Schedule" referenced in the RFP is actually Page 32 with the title "District Copiers 4-7-2021"?

Yes, I can confirm page 32 is the Pricing Schedule.

11. Also, can we modify the existing "District Copiers 4-7-2021" matrix with an additional column for pricing?

Yes, you may add an additional column for pricing after the last column (coop Contract Used).

12. The "District Copiers 4-7-2021" lists 31 units but #14 of Scope of Services cites the ship back of 32 units?

The district has 31 units that will need to be shipped back.