

Flour Bluff ISD Translation Procedures

Purpose

Flour Bluff Independent School District (ISD) recognizes the crucial role that parents, guardians, and families play in their children's education. Flour Bluff ISD encourages partnerships between the district administration, schools, and families to share the responsibility of educating our students. To that end, this policy is created to ensure that English learners and parents who speak languages other than English are provided appropriate translation and interpreting services, to the extent practicable, so that families of diverse language backgrounds may fully participate in their children's education. Flour Bluff ISD will ensure vital documents are written in an understandable and uniform format, and to the extent practicable, provided in a language parents can understand.

Identification

The District will collect from parents/guardians a Home Language Survey to determine both student and parents' language needs. The survey will be provided to every household in the District. Additionally, even if the Home Language Survey does not identify them, parents who speak a language other than English may request translation and interpretation services for school-related communications at any time, following the Procedures for Requesting Services listed below.

Interpretation and Translation

Oral interpretation is provided for families whose primary language is non-written, to the extent practicable, to provide language-accessible information. Written translation is provided of vital school documents in Spanish. Written translation will be provided for other requested languages as needed and requested to the extent practicable. Online translation is available on the district website via a Google Translate tool which instantly translates our website to over 100 languages.

Procedures for Requesting Services

Interpretation and translation services listed above are available free of cost to all District staff and students who may request such services directly from the school. Additionally, parents, staff, and students may access language services for school-related purposes in any of the following ways:

- Ask at the school or district office.
- Email a request to Dr. Linda Barganski at lbarganski@flourbluffschoools.net or jrendon@flourbluffschoools.net