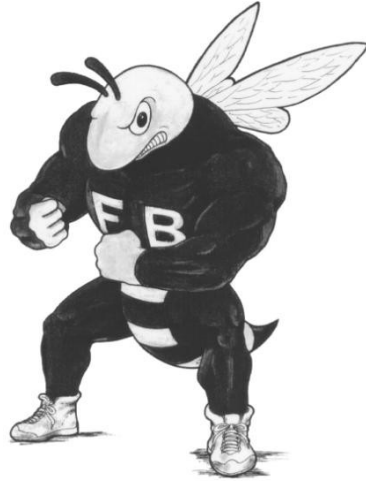


Flour Bluff High School Students



Student/Parent Handbook

2023 - 2024

Together We Can...
Inspire. Foster. Empower.

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Index is cross-referenced with Flour Bluff School Board Policy.
Flour Bluff I.S.D. Policy supersedes all information in the handbook.

**Linda Medley, PRINCIPAL • 2505 WALDRON ROAD • CORPUS CHRISTI, TEXAS 78418
(361) 694-9195 • (361) 694-9802 FAX**

August 1, 2023

Dear Student,

Welcome to Flour Bluff High School, the best high school in Texas! I am humbled to serve you and your families as principal of FBHS. I look forward to having you all here and embarking on a productive school year full of class, pride, and heart.

I'm sure you all are looking forward to spending time with your friends, attending new classes, and creating unforgettable memories. I hope you take advantage of becoming a part of our rich traditions, including pep rallies. We offer the best academic opportunities, competitive extracurricular programs, and state of the art certification programs.

Each of you have goals, hopes, and dreams for the future. My staff and I are ready to prepare you with the knowledge and skills necessary to help you attain all of this and more.

I can't wait to start this journey with all of you. It's time to believe in yourself and work hard. Know that success is not an accident. It is diligence, perseverance, learning, and loving what you do.

Sincerely,
Linda Medley

In Flour Bluff ISD We Believe...

- All students are the key to our future, and they understand that strength is borne from our diversity, and each has potential for excellence through action and accountability.
- Parents and families will receive consistent communication, support, and collaboration so that they are true partners in the education of all students in our care.
- Faculty and staff are pillars in our community who demonstrate integrity, subject-matter expertise, and empathetic knowledge of our students in a way that inspires intellectual curiosity and commitment to excellence.
- Principals and campus leaders are servant leaders who lead with compassion, knowledge and support in order to lay the foundation for excellence for all students in our care.
- The Superintendent and Central Office Staff are servant leaders who lead with integrity and vision to support students, families, faculty, and staff while ensuring fiscal responsibility.
- The Board is a visionary team of trustworthy servant leaders who set the direction for our community's school system in a way that supports all students, families, faculty, and staff in pursuit of excellence while ensuring fiscal responsibility.

Flour Bluff ISD Mission:

The mission of the Hornet community is to foster and empower students to become confident, productive members of society who pursue excellence with integrity.

Vision:

Our vision is to make Flour Bluff ISD the premier district in Texas.

Goals:

- Goal 1: Students: Well-being and academic Success.
- Goal 2: Faculty and Staff: Well-being, Professional Development and Growth.
- Goal 3: Community Satisfaction and Engagement
- Goal 4: Financial Stewardship

FLOUR BLUFF HIGH SCHOOL

Advisory Bell Schedule

Monday, Tuesday, Thursday, Friday

1st Period	8:30-9:20
2nd Period	9:25-10:20
3rd Period	10:25-11:14
4th Period (Overall)	11:19-12:53
A Lunch	11:14-11:44
4th Period	11:49-12:53
B Lunch	11:48-12:18
1st Half of 4th Period	11:19-11:48
2nd Half of 4th Period	12:21-12:53
C Lunch	12:23-12:53
4th Period	11:19-12:23
5th Period (Advisory)	12:58-1:33
6th Period	1:38-2:27
7th Period	2:32-3:21
8th Period	3:26-4:15

Go Bluff Go!

FLOUR BLUFF HIGH SCHOOL

Wednesday Bell Schedule

PLC (No Class)	8:15-9:00
1st Period	9:05-9:55
2nd Period	10:00-10:55
3rd Period	11:00-11:50
4th Period (Overall)	11:55-1:30
A Lunch	11:50-12:20
4th Period	12:25-1:30
B Lunch	12:25-12:55
1st Half of 4th Period	11:55-12:25
2nd Half of 4th Period	12:58-1:30
C Lunch	1:00-1:30
4th Period	11:55-1:00
No 5th Period Advisory	
6th Period	1:35-2:25
7th Period	2:30-3:20
8th Period	3:25-4:15

Go Bluff Go!

FLOUR BLUFF HIGH SCHOOL

Pep Rally Bell Schedule

1st Period	8:30-9:17
2nd Period	9:22-10:14
3rd Period	10:19-11:06
4th Period (Overall)	11:11-12:44
A Lunch	11:06-11:36
4th Period	11:40-12:44
B Lunch	11:40-12:10
1st Half of 4th Period	11:11-11:40
2nd Half of 4th Period	12:14-12:44
C Lunch	12:14-12:44
4th Period	11:11-12:10
No 5th Period Advisory	
6th Period	12:49-1:36
7th Period	1:41-2:28
8th Period	2:33-3:20
Pep Rally	3:25-4:15

Go Bluff Go!

Flour Bluff High School Staff

Linda Medley	Principal	361-694-9195
Melody Vega	Secretary to Principal	361-694-9195
Tamar Blair	Dean of Instruction	361-694-9191
Amy Seeds	Assistant Principal, A-Gi	361-694-9192
Chris Hess	Assistant Principal, Gi-O	361-694-9003
Benjamin Huwel	Assistant Principal, P-Z	361-694-9164
Darryl Smith	Assistant Principal, Attendance	361-694-9849
Meagan Coronado	Administrator of Assessment & Academics	361-694-9159
Andie Rodriguez	Administrative Clerk	361-694-9008
Melinda Montes	Counselor, A-Di	361-694-9172
Lindsey Bowers	Counselor, Dj-Hi	361-694-9681
Daphne Granato	Counselor, Ho-Mi	361-694-9173
Debra Mendoza	Counselor, Mo-Sa	361-694-9170
Lauren Smith	Lead Counselor, Sc-Z	361-694-9171
Brenda Carlisle	Counselor (LPC)	361-694-9156
Marina Lovin	Counselors' Secretary	361-694-9169
Cindy Holder	Director of HLA & SDGC	361-694-9005
Lora Laster	Secretary to HLA Director/SDGC	361-694-9005
Elizabeth Ortega-Ruiz	Director of Music Programs	361-694-9026
Christie Madali	Performing Arts Secretary	361-694-9052
Molly Parker	Intervention Specialist A-L	361-694-9198
Norma Fisher	Intervention Specialist, M-Z	361-694-9197
Lori Funk	Nurse	361-694-9188
Elisha Laird	Nurse	361-694-9854
Melissa Flores	Attendance Clerk	361-694-9189
Mary Copeland	Attendance Clerk	361-694-9187
Petra West	Registrar	361-694-9167
Connie Aiken	Assistant Registrar	361-694-9179
Sarah Chapman	Librarian	361-694-9161

Hornet Pride

Alma Mater

Dear Ole Flour Bluff High School
We pay you honor today
We will tell the world that your honor will stay
All hail to those who came before us,
And made us so strong.
We will never falter
or DO YOU WRONG.

Fight Song

Go Hornets, Fight for Your Fame,
Fight for Your Honor,
Fight for Your Name.
Fight, Oh Fight Until We Win and
Fight to the Finish,
Don't Give in. (Oh, Hornets!)

We're here to back you,
Loyal and True.
Our Hearts are With You
All the Way Through
All of you Sons of FBH
We're Out on the March Again.

SCHOOL COLORS

Maroon and White

SCHOOL MASCOT

HORNET

Absences, Excuses and College Visits

Attendance is extremely important to every student's education. If a student is absent from school, documentation must be provided to the office from the parent and/or a doctor within three (3) days to excuse the absence. If it is due to a chronic illness, please see the principal so that arrangements can be made to honor the doctor's orders. Extenuating circumstances should be directed to the principal.

If a student provides written verification from a doctor that he/she was at a doctor's appointment during the day, and the student attends at least part of that school day, he/she will not be counted absent for that day. If a student is absent more than four consecutive days, a doctor's note is required.

Upon return to school after an absence, the student must report to the attendance office with his/her written excuse. If a note is not returned within 3 days, the student may be subject to disciplinary action.

Eligible students who are absent due to school-sponsored/approved activities must have written parent permission to attend on file with the sponsor or coach.

College visits do not count as absences if the college provides documentation on the college's letterhead. Juniors and Seniors are allowed two days for college visits per year and are required to make up all their work.

Alternative Center for Education (ACE)

The major goal of ACE is to improve the academic, occupational, and personal skills of high school at-risk students to a degree that will permit them to stay in school and graduate with a greater possibility for employment and/or post-secondary education. ACE must not be utilized for credit advancement or early graduation. Students who participate in the program will demonstrate personal responsibility and develop a positive attitude as they accomplish the following objectives:

1. Set goals and regularly evaluate progress toward achieving those goals;
2. Attend class on a regular basis;
3. Earn sufficient credit for graduation;
4. Develop and/or improve their employability skills.

Credit

Students must successfully achieve all objectives of the course work before obtaining credit. Students must be making appropriate progress in order to remain in the ACE program. If a student has not been working in class and waits until the end to try to catch up, he/she will not be allowed extra time to make up work.

Entrance into ACE

All referrals to the program must be made by a high school counselor. A counselor will meet with each prospective ACE candidate, evaluate the student's needs, and determine if the requirements are met for referral to the ACE program.

The student must be a 16 to 21-year-old resident of the Flour Bluff Independent School District with significant personal, academic, economic, and attitudinal needs. For a student under 16 to enter the ACE program, they must have Principal's approval. ACE is a program for the at-risk student. An at-risk student meets at least one of the criteria below:

- Is in grade 9, 10, 11, or 12 and did not maintain an average equivalent to 70 on a scale of 100 in two or more subjects in the foundation curriculum during a semester in the preceding or current school year or is not maintaining such an average in two or more subjects in the foundation curriculum in the current semester
- Was not advanced from one grade level to the next for one or more school years
- Is pregnant or is a parent
- Has been placed in an alternative education program in accordance with TEC §37.006 during the preceding or current school year
- Has been expelled in accordance with TEC §37.007 during the preceding or current school year
- Is currently on parole, probation, or deferred prosecution, or other conditional release
- Was previously reported through the Public Education Information Management
- Is in the custody or care of the Department of Protective and Regulatory Services or has, during the current school year, been referred to the department by a school official, officer of the juvenile court, or law enforcement officials
- Is homeless, as defined NCLB, Title X, Part C, Section 725(2), the term homeless children and youths, and its subsequent amendments; or
- Resided in the preceding school year or resides in the current school year in a residential placement facility in the district, including a detention facility, substance abuse treatment facility, emergency shelter, psychiatric hospital, halfway house, or foster group home. Each referral is reviewed and prioritized, with those who are oldest and/or closest to graduation designated as highest priority.

Expectations

Expectations for success in the ACE program are high. Students who choose not to meet those expectations will be withdrawn from ACE and returned to the regular program.

- Students will be expected to show respect and consideration for faculty, staff, and fellow students.
- Students will be expected to make measurable academic improvement, and progress at all times.
- Students will be expected to have good attendance and be punctual. No credit

can be earned by a student with excessive absences and/or tardies.

- In general, ACE students are expected to assume responsibility for their lives by committing to four basic rules:
 - Attend school every day
 - Be on time
 - Complete all assigned work
 - Show progress

Leaving Campus Early

If students must leave campus, they must first make arrangements with the office. **No student will be dismissed early to go to work.** Students' employers must be aware that students attend regular hours in class. Only emergencies or doctor's appointments are valid reasons for leaving class early. Students must sign out through the office before leaving early. Any student leaving campus without permission during class time is truant and will have to meet with an Assistant Principal for disciplinary action and/or possible dismissal from ACE.

Report Card Grades for ACE

The primary purpose for report cards is communication. Every effort will be made to grade in a manner that will assist the student and parents in understanding the progress in a course. Each student is required to continue his/her work and receive teacher assistance until he/she is able to earn a passing grade.

SCHEDULE

ACE hours are the same as the high school.

Assessments

Assessments are given in all subject areas each six weeks to assess the Texas Essential Knowledge and Skills (TEKS) taught during the six weeks. These assessments provide important data to the teacher to guide instruction and assist the student in knowing how he/she is progressing towards understanding the TEKS. The assessments count as a part of the grading for the course. These assessments are formatted in the same manner as the State of Texas Assessments of Academic Readiness (STAAR) End-of-Course exams, which are the annual state assessments of the TEKS.

Athletics

The high school athletic program is a well-rounded program of interscholastic athletics. Boys' athletics include football, basketball, baseball, soccer, cross country, track, swimming, tennis, and golf. Girls' athletics include volleyball, basketball, soccer, cross country, track, swimming, tennis, golf, and softball. University Interscholastic League

(U.I.L.) rules are strictly enforced at all inter-school competitions.

Contests and competitive activities that are sponsored by outside organizations shall not be recommended to students unless the activities supplement and do not interfere with the regular school program.

APPROVED BY THE BOARD OF TRUSTEES FEBRUARY 2023

CALENDAR LEGEND

- NEW TEACHER ORIENTATION
- PROFESSIONAL DEVELOPMENT
- TEACHER PLANNING DAY
- TEACHER PREPARATION
- FIRST/LAST DAY OF SCHOOL
- DISTRICT HOLIDAYS
- 6 WK GRADING PERIOD BEGINS
- 6 WK GRADING PERIOD ENDS
- 9 WK REPORTING PERIOD BEGINS
- 9 WK REPORTING PERIOD ENDS
- STAFF WEATHER DAY
- HALF DAY
- HIGH SCHOOL GRADUATION

PROGRESS REPORT DATES

9 WEEKS - ECC & PRIMARY

SEPT. 7, NOV. 9, FEB. 8, APR. 25

6 WEEKS - ELEMENTARY, INTERMEDIATE, JUNIOR HIGH, HIGH SCHOOL

AUG. 31, OCT. 12, NOV. 30, JAN. 25, MAR. 21, MAY 9

REPORT CARD DATES

9 WEEKS - ECC & PRIMARY

OCT. 12, JAN. 4, MAR. 21, MAY 24

6 WEEKS - ELEMENTARY AND INTERMEDIATE

SEPT. 21, NOV. 2, JAN. 4, FEB. 22, APR. 18, MAY 24

6 WEEKS - JUNIOR HIGH & HIGH SCHOOL

SEPT. 22, NOV. 3, JAN. 5, FEB. 23, APR. 19, MAY 31

REPORTING PERIOD

1ST 6 WK/DAYS: 27 3RD 6 WK/DAYS: 29 5TH 6 WK/DAYS: 31
2ND 6 WK/DAYS: 27 4TH 6 WK/DAYS: 32 6TH 6 WK/DAYS: 29

TOTAL STUDENT DAYS: 175
TOTAL TEACHER DAYS: 187

TOTAL DAYS 1ST SEMESTER: 83
TOTAL DAYS 2ND SEMESTER: 92

JULY 2023

S	M	T	W	T	F	S
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2	3	4	5	6	7	8
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16	17	18	19	20	21	22
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30	[31]					

AUGUST 2023

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SEPTEMBER 2023

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OCTOBER 2023

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NOVEMBER 2023

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DECEMBER 2023

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JANUARY 2024

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FEBRUARY 2024

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MARCH 2024

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31						

APRIL 2024

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MAY 2024

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31						

JUNE 2024

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JULY 2024

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Crime Stoppers

The Flour Bluff ISD Police Department recognizes the safety and security of our students and staff is the primary concern of all of us and we take the responsibility seriously and professionally with our seasoned and experienced staff of police officers and security officers.

For our ISD Police Department to be successful and effective we must all work together and your participation is essential to our goals. Your involvement will help us ensure that Flour Bluff ISD is safe and can continue to achieve academic success for students and staff.

Any student having knowledge of weapons, drugs, or any illegal activity on campus, or violation of the Student Code of Conduct should **immediately** report the concern to Flour Bluff ISD Police Department at (361) 694-9904 or campus administration/faculty. Also, Campus Crime Stoppers will pay cash rewards for information. Call (361) 888-TIPS.

Career and Technology

There are many courses available in Career and Technology that not only teach job skills but also instill responsibility and higher-level thinking skills for the students. These courses are offered as electives. See the ***Graduation and Career Planning Guide*** for a full listing of courses.

Each student develops a plan involving four (4) years in high school and two (2) or more years of college study. Upon presentation of satisfactorily completed high school credit, colleges in the state of Texas will issue credit hours. Many courses are offered as Dual Credit and transcribed by the college at the time the credit is earned.

[See the ***Graduation and Career Planning Guide*** for a full listing of programs.]

Change of Name, Address, Phone Number or Email

Students who move during the school year must notify the school registration office of their new address, phone number and/or email within one week of the change. Parents must provide proof of residency in order for the change to be made. Name changes involving either student or parent should also be submitted to the office along with a legal document signed by a judge. It is imperative that we have points of contact in the event a student requires medical treatment. Please call the registrar at 694-9167 to make arrangements to come to the office to change name, address, phone number and/or email.

Check Out Procedures

When a parent/guardian is checking out a student, you will be required to show a state

issued picture I.D. for the protection of your student. Any student leaving campus during the instructional day must be properly checked out through the attendance office. If your child drives and you wish for him/her to drive themselves to an appointment, you will need to provide your signed permission along with a copy of your driver's license to the attendance office at least one hour prior to the time of release. You may fax your permission to 361-694-9802 or email the attendance office.

Cheerleaders and Stingline

Students selected for the Flour Bluff High School Cheerleading or Stingline Dance team are representatives of Flour Bluff Independent School District and our community. As ambassadors for our school, these groups are called upon to promote school spirit throughout the community and to show support for all academic and athletic events. Because of these responsibilities, members of the FBHS Cheerleading and Stingline Dance Team will be expected to maintain a high standard of behavior, both on and off the high school campus in accordance with their constitution and handbook.

Tryouts will be conducted during the spring. Tryouts will be closed to the public. Eligibility for candidates will be determined by the Cheerleader and Stingline standards and expectations followed throughout the school year.

Class Rank/Highest-Ranking Students (FDA Local & EIC Local)

To be eligible for valedictorian or salutatorian, a student shall have completed the last three semesters of academic work at Flour Bluff High School. In the event of a tie in grade point average for valedictorian, the student having taken the greatest number of advanced or honors courses shall be awarded the position. Should further resolution be necessary, the student having the greatest number of credits shall be designated as valedictorian. After these measures, if a tie occurs, the student with the most credits at FBISD will be awarded the honor.

Class ranking and the identification of the valedictorian and salutatorian shall be calculated at the end of the fifth six-weeks grading period. Official Dual Credit grades for the spring semester of the senior year will not be available at the time of this calculation. The grades for the fourth and fifth six-weeks grading periods shall be averaged for the spring semester grade.

Students will be ranked in the Top Ten Percent in accordance with local board policy. The GPA shall be reported on the student's transcript as required by the Texas Education Agency and made available in accordance with the application deadline when requested by the student. Students on the Foundation Plan without the Distinguished Achievement (requires special permission and approval through a committee and high school principal) will be ranked just below the Top Ten Percent, in order of GPA when the Top Ten Percent rank is conducted for Automatic Admission purposes.

High School courses are classified as Honors/Advanced or Regular and weighted accordingly for class ranking purposes.

Courses taken for High School credit in Junior High count in the Grade Point Average (GPA).

Coursework transferred from non-accredited, non-public schools, including home schools, shall not be used in determining rank in class, grade point average or academic average.

All courses/equivalencies counting for Physical Education credit, including Athletics, Cheerleading (state P.E. credits only), Dance, NJROTC I and Marching Band (fall only) courses, will not be calculated in the Grade Point Average. All courses/equivalencies counting for Physical Education, including Athletics, Cheerleading (state P.E. credits only) NJROTC I and Marching Band (fall only) will be graded on a "P"/"Passing" or "F"/"Failing" grade scale.

Weighted values for class ranking are listed in board policy and the **Graduation and Career Planning Guide** and shall be recorded on the local academic achievement record. ***The grade weight scale is based on a 100-point scale. Weighted courses will earn an additional 10 points per semester.*** [For further information, see policies at EIC.] [See **Graduation Requirements.**]

The high school will post appropriate signs indicating the substance of Education Code 51.803 in the counselor's and registrar's office and in the administrative building. Counselors and class advisors will explain the substance of the Automatic Admission statute to students. The district will also provide each eligible senior, at the beginning of the senior year, a written notice of eligibility and a detailed explanation of the statute. See EIC(LEGAL).

Students who transfer high school credits for courses designated as Advanced Placement, Pre-Advanced Placement, Dual Credit or Advanced Credit from accredited institutions shall receive weighted credits counted toward the GPA **as approved by the District Board of Trustees**. The Board-approved weighted courses are provided annually in the District's High School Graduation and Career Planning Guide.

Grades from non-accredited non-public schools, including home schools, shall not be used in determining class rank, grade point average, or academic average. Students/parents are required to provide proof of accreditation status for institutions providing high school level instruction, other than public schools, at the time of enrollment in the district. [See FDA (LOCAL)] [For further information, see policies at EIC.]

Commencement Exercises (EIG Local) (EIG Legal)

Students must meet all state and local graduation requirements, including successfully completing the STAAR End-of-Course tests, to be eligible to participate in commencement activities and ceremonies. **[See Graduation & Career Planning Guide]**

Seniors expecting to graduate after the summer session may participate in graduation

exercises and be recognized but may not walk across the stage as graduates. A parent is entitled to have a student who graduates earlier than the student would normally graduate participate in graduation ceremonies if the student completes all of the requirements for graduation. Once a summer graduate has participated in a graduation ceremony, he/she may not participate in another one.

Conferences (Teachers)

A parent who wishes to schedule a conference with a teacher(s) may do so by calling the teacher's voice mail and leaving a message or by emailing the teacher. Voicemail numbers will be given to students by their teachers. Teachers are only able to conduct parent conferences, check their voicemail and email during their conference period. If a parent does not hear from the teacher within two days, please call your students' Assistant Principal at 694-9008 to verify teacher availability. Please give the teacher one day advance notice to schedule a conference. Parents may not expect a conference with a teacher without an appointment.

Copies of Student Records

Whenever a student has graduated and attained 18 years of age or is attending an institution of post-secondary education, the rights accorded to and consent required of parents, transfer from the parent to the student. Parents will be denied copies of records after the student reaches 18 unless the parent furnishes proof that the student is still a dependent for tax purposes. Transcripts can be requested online through the school website. Copying fees may apply.

Dances

High school dances are held at various times throughout the year. Dances are chaperoned by adults, and security is also provided. These dances are for high school students. Junior High students and adults (other than chaperones) are not permitted. Students from other high schools may only attend if they have received prior approval from the campus principal or principal designee.

Students should dress according to the school dance dress code. Short, tight or revealing attire is not appropriate at a school dance. Also, dancing itself needs to be appropriate. If a student has to be spoken to more than once about inappropriate dancing, he/she will be escorted out of the dance.

Diploma (EIF Local)

All graduates of the high school are awarded the same type of diploma. The academic achievement record (transcript), rather than the diploma, records individual accomplishments, achievements, and courses completed.

Discipline (FO Local) (FOAA Local) (FOAB Local)

The Flour Bluff High School staff follows the disciplinary procedures in the District ***Student Code of Conduct***. Each parent/student has a choice of a paper copy of the Code of Conduct with this handbook when starting school or accessing it on the school website at www.flourbluffschoools.net. The district has disciplinary authority over a student:

- During the regular school day and while going to and from school on district transportation,
- While participating in any activity during the school day on school grounds or when in attendance at any school related activity, regardless of time or location,
- For any school-related misconduct, regardless of time or location, including retaliation against a school employee, or
- Who commits a felony, as provided by Education Code 37.006.

PHYSICAL RESTRAINT

Any district employee, within the scope of the employee's duties, may use and apply physical restraint to a student if the employee reasonably believes restraint is necessary in order to:

- Protect a person, including the person using physical restraint, from physical injury,
- Obtain possession of a weapon or other dangerous object,
- Protect property from serious damage, or
- Remove a student refusing a lawful command of a school employee from a specific location, including a classroom or other school property in order to restore order or to impose disciplinary measures.

-

DISCRETIONARY REMOVAL

A teacher may send a student to the principal's office to maintain effective discipline in the classroom. The principal shall respond by employing appropriate discipline management techniques consistent with the District Student Code of Conduct. According to Education Code 37.002(b), a teacher may remove a student:

- Who has been documented by the teacher to repeatedly interfere with the teacher's ability to communicate effectively with the students in the class or with the ability of the other students to learn; or
- Whose behavior the teacher determines is so unruly, disruptive, or abusive that it seriously interferes with the teacher's ability to communicate effectively with the students or with the ability of other students to learn.

If the student has violated the District Student Code of Conduct, the principal or designee is expected to provide a report documenting the violation to the student's parents or guardians.

After a student is removed from class, the principal may place the student in another appropriate classroom, in-school suspension, or an alternative education program. The student may not be returned to the regular class, pending a conference. No later than the third class day after a teacher removes a student, the appropriate administrator shall schedule a conference among the administrator, the student's parent or guardian, the teacher removing the student from class, and the student. *If you have not received the District Student Code of Conduct, you may obtain one from the high school office, or you may view it on the district website at: www.flourbluffschoools.net.*

Flour Bluff Independent School District 2023 - 2024 Dress Code

The district's dress code is established to teach grooming and hygiene, prevent disruption, and minimize safety hazards. Dressing and grooming standards are considered an essential part of the educational process. All students are expected to dress and groom themselves neatly in clothing suitable for school activities.

The school has the right to ask a student to change his/her dress or personal grooming habits if it is deemed indecent, inappropriate, or disruptive to the educational environment. Repeat violations of the dress and grooming code shall be considered defiance of authority and may result in disciplinary action as described in the Student Code of Conduct. Administrators will make the final determination as to what constitutes appropriate attire. Parents who have difficulty providing clothing or shoes for their children should contact the campus counselor for assistance.

SDGC has additional requirements to the FBISD Dress Code, which are communicated in the SDGC Student/Parent Handbook. Extracurricular activities may require special dress requirements. The sponsor or coach shall make these decisions.

Exceptions and additional requirements to the dress code may be made in supervised physical activities, some extracurricular activities, or school-sponsored events as determined by the principal. Medical exceptions shall be made upon certification from the family physician of the student.

The Student Code of Conduct contains the District Dress Code. The dress code is also found on the district website at www.flourbluffschoools.net.

The following expectations are required of all students in the district:

- All clothing must fit and be worn properly.
- All clothing must be appropriate for school.
- Revealing or tight-fitting materials/apparel are not appropriate.
- Garments may not have oversized pockets.
- Clothing are to be free of holes or frays.
- School-provided, athletics-issued garments are to be worn only during the designated athletic activities.
- All articles/layers of clothing together must meet the dress code requirements. No coats will be allowed to cover inappropriate dress.
- Hornet spirit apparel must be school, or school organization related.
- Pajamas are not allowed.
- Beachwear is not allowed (casual playwear and sandals with backstraps are permissible for grades PK-2).
- Clothing must be in contrasting colors (Example: No black on black, red on red, blue on blue, camouflage on camouflage, etc.)

- The midriff may not be visible, even when hands are raised above the head.
- Undergarments must not be visible.

Pants/Shorts/Slacks/Skirts/Jeans/Denim/Dresses

- Jeans/denim, slacks, pants, shorts, and skorts/skirts/dresses must be appropriately sized for the individual and may not be oversized or undersized in whole or part.
- Items must be properly sized, fitted, and worn so as not to expose the midriff, other body parts or undergarments.
- Tights or leggings may be worn under another garment that meets the dress code.
- Must be standard jeans/denim/pants/slacks/shorts/skirts/dresses. Clothing must be no shorter than a dollar bill's width (2 ¾ inches) above the kneecap.
 - (Dollar bill's width does not apply at grades PK-4, Principal discretion).

At grades PK-6, girls are strongly encouraged to wear shorts/tights/leggings under dresses, due to involvement in physical activities.

Shirts/Tops/Sweaters/Jackets/Coats

- No low-cut fronts, cutouts or cleavage showing.
- The following items of clothing are not appropriate for school wear, if worn alone:
 - Muscle shirts
 - Tank tops (may be worn with other layers if the other layers meet dress code)
 - Backless, see-through, short, bare-midriff, cut-out tops and/or strapless attire
 - Tops with thin shoulder straps (may be worn with other layers, if the other layers meet dress code)
- Shoulder straps of shirts/tops/dresses must be at least the width of a dollar bill at grades 3-12.
- No trench coats/oversized jackets/coats are permitted.

Hair

- Male students will be clean-shaven.
- Hair must be clean, trimmed and kept out of the eyes.
- Sideburns may not be longer than the bottom of the ear.
- Hair styles that create a distraction or are considered disruptive are not permitted, i.e., Mohawks, spiked hair, unusual colors/streaks.

Symbols

- Any article of clothing that displays illegal activities, alcohol, or drug slogans or other suggestive or inappropriate designs, including, but not limited to, those that promote (suggest) sex, violence, or anti-social behavior or do not promote positive behavioral expectations will not be allowed.

Accessories

- Beads, earrings, armbands, wristbands, or other items, which symbolize anti-social group membership will not be worn. This includes spiked rings, other spiked jewelry, wallet chains, or gang related jewelry.
- Head coverings - (for example, hats, caps, hoods, etc.) will not be worn or displayed at any time on campus during the school day unless the student is participating in a school-sponsored outdoor

activity. **When permitted, hats must be appropriately sized and will not be worn sideways or backwards.**

- Oversized necklaces will not be permitted (i.e., dog chains, large chains).
- Bandannas are not allowed.
- Jewelry on teeth or in the mouth are **not** permitted.

Shoes

- Shoes or sandals must be worn at all times.
- All shoes must fit appropriately (securely and appropriately fastened).
- Closed-toe and closed-heel shoes are strongly encouraged at grades PK-6, due to safety and outdoor activities.
- At grades PK-8, strapless, open-heeled sandals/shoes are **not** allowed.
- Platform, high heel or stacked sole shoes more than one-inch high are not permitted at grades PK-4.
- It is beneficial for the students to wear tennis shoes or sports shoes to activities such as P.E./Athletics or recess.
- Steel toe shoes/boots are not allowed.
- Shoes with wheels connected are not permitted.
- Bedroom slippers are not allowed.

Body Markings/Tattoos/Earrings/Piercings/Make-Up

- Students will not be allowed to display tattoos while in school dress (must be covered at all times).
- Earrings are not allowed to be worn by boys in grades PK-6.
- Earrings and studs may be worn **only** in the ear.
- No other body piercing is permitted.
- Make-up must not be distracting in color, design and style.
- Writing/markings on any visible part of the body is not acceptable.

Identification Badges

The student is to wear his/her school identification badge in front and above or at the waist (junior high and high school).

The campus principal has the final authority to determine whether a student's dress is within requirements of the district and campus dress codes. The principal's judgment will determine whether any items of dress, mentioned or not mentioned in the district or a campus dress code, will be considered inappropriate school attire.

Driving/Parking

Students must park in designated parking areas and display a current campus-parking permit inside the vehicle. Parking Permits are available for \$5 during registration or at the Attendance Clerk's desk during normal school hours. Vehicular safety is imperative. Repeated violations will result in disciplinary action, in accordance with the District ***Student Code of Conduct***. Any parking spaces with a "L" are designated for library parking and only for the public. Those with a "S" or "T" are designated for teachers

or staff parking. The unmarked parking slots are for student parking. Parking in an unauthorized area could result in the student's parking privileges being revoked if he/she has been warned previously of the violation. The district does reserve the right to have vehicles towed when necessary.

Driving Permits/Verification of Enrollment (VOE) Forms

Students under the age of 18 must have a certificate proving that they are enrolled in school and have attended the required number of days (as prescribed by the laws of the State of Texas) in the previous semester to get a driver's permit. Verification of Enrollment forms may be requested from the receptionist. The student must show proper school ID to obtain this form.

Dual Credit Courses/Del Mar's Dual Credit High School Program/Texas A & M – University Corpus Christi Islander Academy Program/University of Texas On-Ramps Program

Students in grades 9-12 have opportunities to earn college credit through the following methods:

- Certain courses taught at the high school campus, which may include courses termed Dual Credit, On-Ramps or Advanced Placement (AP)
- Enrollment in courses taught in conjunction and in partnership with Texas A & M University—Corpus Christi, University of Texas, Del Mar College, or other approved institutions
- Certain Career and Technical Education courses

All these methods have eligibility requirements and must be approved prior to enrollment in the course. Please see the counselor for more information.

Though Texas has a statewide articulation agreement, it is important to keep in mind that all colleges and universities determine how and under what conditions they confer credit for articulated courses. Each college determines how they award credit for Advanced Placement courses/scores and Dual Credit. Furthermore, schools outside of the state of Texas are not required to abide by the Texas statewide articulation agreement. Students and parents should check with the prospective college or university to determine if and how a particular course will count toward the student's desired degree plan/major.

Courses will be offered with sufficient enrollment and finalization of contracts with Del Mar College, TAMUCC or the approved institution. For a list of Dual Credit courses, see the counselor or the **Flour Bluff High School Graduation and Career Planning Guide**. The student is responsible for meeting the entrance criteria set by the college and completing the course with a passing grade. The grade will be computed in the GPA. Official Dual Credit grades are not received until the conclusion of the college semester and are recorded on the high school transcript at that time (The application is available in the **Flour Bluff High School Graduation and Career Planning Guide** or may be obtained from the high school counselors).

Contact information for the colleges is as follows:

Del Mar College: Office of Admissions and Registrar
101 Baldwin Blvd.
Corpus Christi, Texas 78404
Contact the Dual Credit Coordinator at:
(361) Phone:(361) 698-1634
FAX: (361) 698-2351
dualcredit@delmar.edu
www.delmar.edu/dualcredit

Texas A & M University-Corpus Christi: Office of Admissions and Registrar
6300 Ocean Drive
Corpus Christi, Texas,78412
<http://www.tamucc.edu>
Also, contact the University Outreach
Office at:
Phone: 361-825-5967
Fax: 361-825-2384
Email William.coari@tamucc.edu [mailto:](#)

College and University Admissions

For two school years following his or her graduation, a district student who graduates in the Top Ten Percent, of his or her class is eligible for automatic admission into four-year public universities and colleges in Texas, **if the student:**

- Completes the Distinguished Achievement Program; or
- Satisfies the ACT College Readiness Benchmarks or a satisfactory SAT score.
- Students graduating with the Foundation Plan with endorsements and earn Distinguished Achievement.

In addition, the student must submit a completed application for admission in accordance with the deadline established by the college or university.

The University of Texas at Austin may limit the number of students automatically admitted to 75 percent of the University's enrollment capacity for incoming resident freshmen. For students who are eligible to enroll in the University of Texas at Austin during the summer or fall term, the University will determine the percentage admitted each year. Additional applicants will be considered by the University through an independent review process.

Students and parents should contact the counselor or campus principal for further information about automatic admissions, the application process and deadlines.
[See also Class Rank/Highest Ranking Student for information specifically related to how the district calculates a student's rank in the class.]

Exempted Courses for UIL No Pass No Play

All Advanced Placement, Dual (University/College) Credit/Dual Enrollment Courses in English, Mathematics, Science, Social Studies, Economics and Languages Other Than English

On-Ramps English

AP English III

AP English IV

DC English IV

DC English Literature

AP Human Geography

AP World History

DC World History

AP U.S. History

DC U.S. History

On-Ramps U. S. History

AP U.S. Government

DC Government

DC Economics

AP Economics

DC Sociology

AP Biology

DC Biology

AP Chemistry

DC Chemistry

On-Ramps Chemistry 1

On-Ramps Chemistry 2

AP Physics 1

AP Physics 2

AP Physics C Mechanics

DC Physics

DC Algebra

DC Precalculus

On-Ramps PreCalculus

DC Trigonometry

AP Calculus AB & BC

DC Calculus

AP Statistics

DC Statistics

AP Environmental Science

DC Anatomy and Physiology

DC Psychology

DC Foreign Languages

DC American Sign Language

AP Computer Science

On-Ramps Computer Science

Any additional Advanced Placement or Dual Credit/Enrollment English, Mathematics, Science, Social

Studies, Economics and Languages Other Than English Courses in accordance with the Texas Education Agency and/or Texas Higher Education Coordinating Board rules/regulations/policies.

Other Advanced Courses approved by the FBISD Board of Trustees:

Pre-AP Precalculus and Precalculus

Humanities

Other Languages III, IV, V, VI

Career and Technical Education courses approved by TEA to count for Advanced Mathematics or Science

Please note: Students enrolled in these courses must maintain a 60 or higher average in order to gain exempt status for U.I.L. No Pass, No Play purposes as per a resolution adopted by the Flour Bluff ISD Board of Trustees on December 2, 2021.

Field Trips

Participating in school sponsored trips is an integral part of a student's educational experience. However, academic, along with student attendance and disciplinary record, will determine whether a student should be allowed to miss school for this purpose. Therefore, in order for a student to be eligible to participate in a school sponsored trip, the following conditions must be met:

- Students must be passing all non-exempted classes which are to be missed.
- Students must have a satisfactory disciplinary record.
- Students must make up all work missed while on field trips and other school sponsored activities.

The above restrictions do not apply to field trips of an educational nature where the student is addressing the successful completion of the TEKS for the class sponsoring the field trip.

Students who participate in school-sponsored trips shall be required to ride in transportation provided by the school to and from the event. Exception may be made if the student's parent or guardian personally requests that the student be allowed to ride with the parent or presents a written request to the principal the day before the scheduled trip that the student be allowed to ride with an adult designated by the parent. The District shall not be liable for any injuries that occur to students riding in vehicles that are not provided by the school.

In order for a student's absence due to a field trip to be excused written permission must be on file with the student's sponsor or coach.

Fine Arts

The Fine Arts Program consists of a wide variety of performing and non-performing activities in band, choir, theatre arts, dance, and visual art. The Choir is composed of a mixed choir, treble choir, and tenor-bass choir and performs several times throughout the year. The High School Band consists of marching band that performs at all football games, concert band, and other small ensembles that perform throughout the year. Theatre Arts classes incorporate acting, directing, and technical theatre, as well as

performances throughout the year. Students in the art program study drawing, painting, digital art, and three dimensional art, as well as AP Art. Students in Art, Theatre, Band, and Choir have the opportunity to participate in competitions directly related to the area of Fine Arts they are studying. Please see the ***Graduation and Career Planning Guide*** for a complete listing of fine art courses.

Gifted and Talented Program Students Accelerating in Innovative Learning (S.A.I.L.)

The Flour Bluff Independent School District's gifted and talented program, S.A.I.L., is designed to serve identified students who need challenges and educational instruction beyond the regular classroom. The S.A.I.L. instructional program is differentiated to promote extension and enrichment for identified students.

SCREENING PROCEDURES:

1. Nominations are accepted at all times for the S.A.I.L. (Gifted and Talented) Program. Students are nominated by anyone, including parents, staff, community members, or through self-nomination.
2. Students are assessed according to district timelines and procedures, which are posted on each campus.
3. Each campus S.A.I.L. (Gifted and Talented) Committee meets to review assessment data, screen applicants, and to recommend placement of students, for whom the S.A.I.L. program is an appropriate placement, utilizing established criteria. Qualification is based on general intellectual ability, specific subject matter aptitude, and creative/productive thinking skills.

Parents receive notification regarding qualification. Students who qualify must submit a parent permission form in order to be placed and served.

FURLOUGHS:

A student or parent may request a temporary leave from the program of not less than one semester or more than one year, for serious, extenuating circumstances. The student's eligibility to re-enter the S.A.I.L. program shall be reviewed by the high school campus committee at the end of the furlough period.

EXIT POLICY:

The high school campus committee may exit a student from the S.A.I.L. Program upon the recommendation of the teacher and/or parent when the program fails to meet the student's educational needs. Reasons for consideration of exit will include: evidence of working at a level of frustration, observable through performance and or behavior; demonstration of clear inability or unwillingness to maintain the standards of program performance by maintaining a below satisfactory grade average for two six weeks or more; failure to participate in the program in the appropriate grade level and course offerings for the areas in which the student is qualified; and parent request for removal is automatic. (An Exit form requesting removal is signed and dated by the parent.) Procedures for exit will include a parent conference, a counselor/student conference,

and a dismissal review by the high school campus committee, to include input from the parent, teacher, and high school campus administrator.

APPEAL:

Parents or students may appeal any final decision of the campus committee regarding selection for or removal from the S.A.I.L. program. Written notice of desire to appeal should be given to the campus administrator. Appeal shall be made first to the campus committee within 10 days of notification. The Campus Committee then meets and reviews the appeal and makes a decision. Any subsequent appeals shall be made in accordance with FNG (LOCAL) in Board Policy.

Grading Guidelines High School

Grading Policy ~~(IA Local)~~

Grades in the high school are based on the following:

- Six weeks tests = 1/5
- Daily work = 2/5 (Practice activities, class work, drills, worksheets, pop quizzes, etc.)
- Major work = 2/5 (End products, reports, projects, major essays, major tests, etc.)

Six Weeks Tests are required in all courses for the 1st, 2nd, 4th and 5th six weeks. There are no exemptions from Six Weeks Tests. Semester Grades are determined by the following:

- Minimum number of grades for each course per six weeks is 12
- Average of the three 6 weeks grades = 4/5 of the semester grade
- Semester Test = 1/5 of the semester grade

Other district policies concerning grading:

- Two semesters of the same course will be averaged and credit will be awarded if the average is 70 or above.

Re-doing Failing Work

On the day a student receives a failing grade on an assignment or test he/she may make a request to the teacher to redo the assignment or retake the test or complete a comparable assignment within two days for a maximum grade of 70. The student must redo any tests or exams in the presence of the teacher before or after school. The terms of re-doing assignments other than tests and exams will be at the teacher's discretion. **Grade weighted courses do not fall under these guidelines.**

Late Work

Except in the case of excused absences, late papers are **accepted one day late with no grade higher than 70**. Teachers may limit acceptance of daily late papers to no more than three (3) per six-week grading period. Long range assignments are accepted two (2) days late with appropriate penalties. Major assignments, which carry a heavier

weight, may have a deduction of 20 grade points for the first day late and a total late deduction of 30 grade points if two days late. **Late work will not be accepted in any grade weighted courses.**

Incomplete work

If a student, because of illness or for some other excused reason, cannot complete the required work by the end of the reporting period, the student will receive an “I” on the report card. This work must be made up within the time allowed by grading regulations. The student should contact the teacher in order to make arrangements to complete all work. **A student who has an incomplete in a course that is not exempt from No Pass No Play is ineligible for extracurricular activities until the “I” is made up.**

Make-Up Work

Students shall be permitted to make-up assignments and tests when absent. Students need to meet with their teachers to get the assignments they missed when absent. A student will be allowed the same number of days he/she was absent to make-up the assigned work. Students shall receive a zero for any assignment or test not made up within the allotted time for make-up or late work. Requests for make-up assignments for students missing more than 3 days of school in a row may be made through the counselor’s office. Parents may pick up make-up work 24 hours after a request is made through the counselor’s office.

If a student is present when a long-term assignment is made, but absent when it becomes due, the work is due the day the student returns to class. It is the student’s responsibility to secure work from his/her teacher. If a student knows in advance that he/she will miss class, arrangements may be made in advance for assignments.

Teacher(s) may assign additional work to ensure students who have been absent have sufficient opportunity to master the essential knowledge and skills or to meet subject or course requirements. The assignments shall be based on the instructional objectives for the subject or course and may provide greater depth of subject matter than routine make-up work.

Graduation Requirements

Please refer to the ***Flour Bluff High School Graduation and Career Planning Guide.***

Guidance and Counseling (EJ Local)

The guidance and counseling program shall provide the means of helping individual students understand and use wisely the educational, career, and personal opportunities they have and can develop. These programs shall be designed and developed to offer systematic assistance to aid all students in achieving satisfactory adjustment to school and to life. The goal of the guidance and counseling process shall be to provide whatever assistance students need in developing interests and aptitudes, setting goals and plans, and meeting personal, social, and educational problems.

Students and parents should refer to the current school year's registration publication, **"Graduation and Career Planning Guide"** for specific information concerning courses, prerequisites, career pathways, and graduation requirements. If you have any questions concerning this information and wish to schedule an appointment with the appropriate counselor, please do not hesitate to do so. Students will need to make an appointment with the counselors' secretary ahead of time so the meeting can be held during a non-academic period. This must be done at times other than class time except in cases of extreme emergencies. The counselor will then send a slip to the teacher requesting the student come to the counselor's office at the most appropriate time.

Bullying prevention and intervention services are provided by the counselors. Students who need to report an issue such as bullying, harassment, or concern for the safety of themselves or others should report these issues to the Chief of Police, counselors, school administrator or any school personnel.

Hall Passes

Any time a student leaves the classroom he/she must have a hall pass from the teacher. These are not the same as the ID badges the students are required to wear. The hall pass gives the student permission to go from one destination to another, while the ID badge indicates he/she is a student of the high school. Students should expect to be asked for a hall pass if they are in the halls during instructional time. Failure to have the pass may result in disciplinary action.

Identification (ID) Badges (CLA LEGAL)

Identification is required of any person on school property. The Board or its designee may refuse to allow persons having no legitimate business to enter school property, and may remove any undesirable person from the property upon his or her refusal to leave peaceably on request. *Education Code 37.105*

Students will be issued Photo IDs upon the first week of school and **are required to have them visible above the waist while they are on school grounds.** The IDs will be used for various things like library checkout, lunches, computer use and security. Every student and staff member of the high school will be required to wear the photo ID they have been issued for identification.

IDs should not be defaced, as they are school property. If the ID is defaced, students will be required to purchase another one for \$5.00. If the student forgets the ID, the procedure is as follows:

1 st time without ID	student will have a written note from the office
2 nd time without ID	student will receive detention
3 rd time or more without ID	student will have to pay for another ID and will receive additional disciplinary action

In School Suspension (ISS)

Students are assigned to ISS for disciplinary reasons. Students will not be counted absent from class, but are responsible for all work assigned by the teacher. Students may not attend or participate in any school-related extracurricular activities. Failure to attend ISS will result in an unexcused absence for the period assigned and further disciplinary action will be taken. Continued disregard for school rules may result in student placement in an alternative education program. Students will be required to complete class assignments and/or any assignments made by the ISS teacher prior to returning to class. Failure to cooperate in ISS will result in suspension and/or placement in the disciplinary alternative program.

Library

The District has entered into an intergovernmental agreement with the City of Corpus Christi to have a joint library located on school property. This library is the Janet F. Harte Public Library and also serves as the Flour Bluff High School Library. As a joint library, the Janet F. Harte Library offers up to 74 hours of service per week to the schools and the community. This library is a valuable resource for the entire school district during and after school hours. High School students will use their student IDs during school hours to access the resources in the library and the research classrooms located in the High School. After school hours, students will need a public library card to check out materials, but will not need to have a public library card in order to use the resources of the library. Parents may contact the High School Librarian at 694-9161 if they wish to restrict their student's checkout privileges during school hours.

Lost and Found and Unattended Items

The school district is not responsible for any personal property that is lost, stolen or misplaced. This includes the contents of student and athletic lockers, school buildings, school buses, and items taken on school trips. This also includes cell phones, electronic devices, bicycles, motor bikes, or vehicles. Students should protect their property by placing their name, address and other identifying information on it.

Illegal items may be confiscated and turned over to the proper authorities. Items that are not reclaimed within two weeks of the last day of school will be disposed of or donated to charity.

Students finding anything of value on the school grounds or in the building should bring it to the main office so that the rightful owner might be found. A lost and found area is maintained in the registrar's office.

Items left unattended or lost will be searched by school administrators to protect the safety of the school environment. At the end of the semester unclaimed items are discarded or donated.

Lunch

The High School is a **closed campus**, and students are not allowed to leave campus

during the lunch hour. Students may purchase breakfast and lunch in the school cafeteria. Students who leave campus will be disciplined according to the ***Student Code of Conduct***.

Students may only have lunches delivered by a parent or legal guardian during their assigned lunch period.



2023-2024 Charge Policy

Students in Grades Pre-K – Kinder have no charge limit since meals are provided at no cost. Students in Grades 1st through 12th may charge a maximum of \$25 for reimbursable meals only.

A la carte items must be paid for as they are purchased which includes second entrees or any other extra food items.

An automated call-out system is made on Mondays & Thursdays for students who have a negative balance. If parents/guardians have a financial issue, please call 361-694-9022. Prepayments can be made at www.myschoolbucks.com. There is also an app called “My School Bucks” available for download on your smart phone.

Applying for the Free and Reduced program is allowable at any time of the year should your financial situation change. You may apply online or call 361-694-9022 for an application to be mailed to you or any school should have an application available. The application is processed the day it is received in the Central Kitchen, if all the information is complete.

A “Courtesy” meal may be provided to students after the maximum charge limit has been reached.

The Head Cashier in the Central Kitchen makes every effort to notify parents when a courtesy meal has been given to a student. It remains the responsibility of parents/guardians to send money to school for meals.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA’s TARGET

Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:** U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW Washington, D.C. 20250-9410; or

2. **fax:** (833) 256-1665 or (202) 690-7442; or

3. **email:** program.intake@usda.gov

This institution is an equal opportunity provider.

Flour Bluff ISD School Nutrition Pricing 2023 - 2024 SY

Meal	Grade Level	Meal Price
Reduced Breakfast	9 th -12 th	\$0.30
Full Price Breakfast	9 th – 12 th	\$2.10
Reduced Lunch	9 th – 12 th	\$0.40
Full Price Lunch	9 th – 12 th	\$3.25

MEDICINE AT SCHOOL

All medication must immediately be delivered to the school nurse upon arrival to the school (Please see the ***Student Code of Conduct***). At no time shall a student have in his/her possession any form of medication (non-prescription, prescription, herbal substances or dietary supplements.) All medication should be brought to school by a parent/guardian and is to be kept in the nurse's office. A medical release form/letter from

the parent/guardian giving a written request to administer the proper medication must be signed by the parent/guardian giving authorized school personnel directions for its administration. The request must include the student's name, date, name of drug, time and dosage required and must be signed by the parent/guardian.

The administration of any medication containing a narcotic is discouraged during school hours. If a student requires medication for this type of pain, it is recommended that he/she remain home until a milder form of medication is indicated. It is highly recommended that parents do not administer narcotics before school due to safety issues at school.

District employees will not give a student prescription medication, nonprescription medication, herbal substances, anabolic steroids, or dietary supplements, with the following exceptions:

Only authorized employees, in accordance with policies at FFAC, may administer:

- Prescription medication, in the original, properly labeled container, provided by the parent, along with a written request. The prescription must be current and not outdated.
- Prescription medication from a properly labeled unit dosage container filled by a registered nurse or another qualified District employee from the original, properly labeled container. The prescription must be current and not outdated.
- Non-prescription medication, in the original, properly labeled container, provided by the parent along with a written request. The medication must be current and not be expired. The medication needs to be in a new unopened container.
- Herbal or dietary supplements provided by the parent only if required by the student's individualized education program (IEP) or Section 504 plan for a student with disabilities. The supplement must be current, not expired, and in an unopened container.
- The district will maintain and administer to a student nonprescription medication for emergency situations, but only:
- In accordance with the guidelines developed with an approved, licensed medical advisor, and
 - When the parent has previously provided written consent to emergency treatment on the district's form. The district and campuses do not maintain a regular supply of non-prescription medication. Parents are expected to supply the appropriate medication for their child.

A student with asthma or severe allergic reaction (anaphylaxis) may be permitted to possess and use prescribed asthma or anaphylaxis medication at school or school-related events **only if he or she has written authorization from his or her parent and a physician or other licensed health-care provider.** The authorization must be on file with the school nurse. The student must also demonstrate to his or her physician or health-care provider and to the school nurse, the ability to use the prescribed medication, including any device required to administer the medication.

If the student has been prescribed asthma or anaphylaxis medication for use during the school day, the student and parents should discuss this with the school nurse and principal. The school nurse needs to see emergency medication so that the medication can be labeled appropriately.

In accordance with a student's individual health plan for management of diabetes, a student with diabetes will be permitted to possess and use monitoring and treatment supplies and equipment while at school or at a school-related activity. A student with diabetes who needs treatment or care at school must have a Diabetes Management and Treatment Plan (DMTP) developed by the physician and parent. A copy is to be provided to the school; from this, the principal, nurse, parent or guardian, physician, and teachers are to develop an individualized health plan for the student. The parent or guardian must sign an authorization for care to be given. See the school nurse or principal for information. [See policy **FFAF (LEGAL)**.] It is the Parent or guardians' responsibility to maintain a supply of snacks, water, juice for their student to be kept at school for low blood glucose.

We strongly recommend that any student with Asthma have an action plan on file with the nurse's office. All anaphylaxis students need to have an action plan on file. All diabetic students must to have school orders on file. All orders and action plans **MUST** be current each year and be signed by a physician.

It is very important that each student has on file emergency physician and hospitalization information with current working numbers. Having the correct information on file will greatly assist personnel in contacting a parent or physician, if your child has an accident or becomes ill. If a student's phone numbers change during the year, please immediately notify the campus office and nurse of the new number(s).

National Honor Society

Selection to participate in the National Honor Society is one of the highest honors that the high school can bestow upon a student. The following criteria makes a student eligible to be considered as a candidate for NHS:

- Must be in 11th or 12th grade
- Must have a 95 or above weighted GPA (**No rounding**)
- Must receive credit for 2 full-year courses of Pre-AP, AP, dual credit, and/or Advanced per year (9th through 12th)
- Must maintain exceptional school conduct
- No in-school suspension, suspension, or SDGC. Only minimal referrals may be acceptable to the NHS Faculty Council.
- Overall, the applicant should demonstrate a well-rounded commitment to Flour Bluff High School through participation in FBHS clubs/organizations.
- Must show evidence of service through documented hours of recognized community service projects **OUTSIDE** of any school organization at the time of NHS application.

Faculty council considers candidacy for membership based on the demonstration of scholarship, character, leadership, and service. The National Honor Society is a curriculum-related activity, building upon the knowledge, skills and leadership taught in the classroom.

The GPA at the end of the fall semester of the junior or senior year determines consideration of eligibility for membership into the National Honor Society. **The timeline must be met and there is no rounding of grade point averages.**

Parent Teacher Organization (PTO)

Parents and students who wish to be involved in the activities of Flour Bluff High School are encouraged to join the local PTO. This organization directs many worthwhile activities which benefit the students, parents, and staff of Flour Bluff High School. PTO has an ongoing fundraiser of selling commemorative bricks for the High School entry hallway. Information on ordering bricks is available online at www.flourbluffschoools.net or at any PTO meeting.

Perfect Attendance Recognition

For perfect attendance recognition purposes, students shall be in school during each period each six-weeks in order to be counted present for the entire day. Students approved to participate in school-related or school-sanctioned activities shall not be counted absent for perfect attendance, if attending one of these functions. Students with perfect attendance have the opportunity to be recognized at the end of the year. Students with perfect attendance from grades K-12 will also receive special recognition at the awards assembly.

Progress Reports (EIA Local)

Each six-week period, written notice of a student's performance is sent through Family Access in Skyward for each class or subject with the student's current grade. See the official school calendar for progress report dates. If you wish to set up a conference with the teacher(s) you may call the teacher's voicemail or email the teacher. If you do not hear from the teacher, or for more information or clarification of these reports please call the Counselors' Office at 694-9169.

Promotion and Retention (EIE Local)

Course credit in the high school will be earned based on a grade of 70 or above on course-level standards (Texas Essential Knowledge and Skills and local objectives). Grade level advancement is determined by credits.

- to be classified as a **sophomore**, a student shall have earned 6 credits, 3 of which shall be from the list of courses below.
- to be classified as a **junior**, a student shall have earned 12 credits, 7 of which shall be from the list of courses below.

- to be classified as a **senior**, students shall earn 18 credits. Students shall take an English, math, science, and social studies course each year until these credits are fully achieved.

English Language Arts:

English I
English II
English III
English IV

Social Studies/Economics:

World Geography
World History
U. S. History
Government
Economics

Mathematics:

Algebra 1
Algebraic Reasoning
Geometry
Algebra II
Precalculus
Math Models/Applications
Calculus
Statistics
Independent Studies in Math

Science:

Integrated Physics and Chemistry (IPC)
Biology
Chemistry
Physics
Principles of Technology

Aquatic Science
Earth and Space Science
Environmental Systems
Environmental Science

Student reclassification generally occurs in January, the end of May or the end of summer. [See the ***Graduation and Career Planning Guide*** for further information.]

Publications / Posters (FMA Local)

All written material over which the school does not exercise editorial control intended for distribution to students **must** be submitted for prior review to the principal. For outside organizations, printed material must be submitted to the Associate Superintendent who will determine if the materials may be distributed.

Random Drug-Testing for Students

[For further information, also see policy **FNF (LOCAL).**] [Also, see **Steroids.**]

Purpose:

- Prevent injury, illness, and harm resulting from the use of illegal and performance-enhancing drugs or alcohol
- Help enforce a drug-free educational environment
- Deter student use of illegal and performance-enhancing drugs or alcohol
- Educate students regarding the harm caused by the use of illegal and performance-

enhancing drugs or alcohol

Scope of the Testing:

Flour Bluff ISD requires drug testing of any student in **grades 7-12** who chooses to participate in school-sponsored **extracurricular** activities for the entire school year.

A student participating in these activities shall be tested for the presence of illegal drugs.

The District will conduct random testing **up to 8 times a year**.

There will be two pools of students that are randomly sampled. One pool is for **grades 7-8** and the other is for **grades 9-12**.

- **School Sponsored Extracurricular Activities** where students meet, participate, and compete in activities outside of the regular school day including academic activities, school sponsored clubs, athletics, NJROTC, and Fine Arts.

High School (Grades 9-12)

- American Sign Language Honor Society
- Athletics (All Sports)
- Band
- Business Professionals of America
- Career and Technical Education Clubs
- Cheerleaders
- Chess
- Choir
- Class Representatives/Officers (i.e. Class of 2022)
- Color Guard
- Decathlon
- Distributive Education Clubs of America
- Family Career and Community Leaders of America
- Future Teachers of America
- Health Occupations of America
- Interact

- International Thespian Society
- Key Club
- KEDT Challenge
- Mock Trial
- Mu Alpha Theta--Math Honor Society
- National Forensic League
- National Honor Society
- National Junior Reserves' Officer Training Corp (NJROTC)
- Newspaper
- Octathlon
- Robotics
- Science Honor Society
- Skills USA (i.e. Computers/Electronics, Geospatial Information Systems, Robotics, Welding, Cosmetology, Marketing, Business, Leadership, etc.)
- Sociology Club
- Spanish National Honor Society
- Stingline
- Student Council
- Student-to-Student Club
- Texas Math and Science Coaches Association Team
- Theatre Arts (i.e. One Act Play, Musicals, etc.)
- University Preparatory Student Senate
- University Interscholastic League Competition Teams (i.e. Academics, Accounting, Art, Athletics, Calculator Applications, Computer Applications, Computer Science, Current
- Issues and Events, CX Debate, Lincoln-Douglass Debate, Dictionary Skills, Editorial Writing, Extemporaneous Speaking, Feature Writing, Headline Writing, Impromptu Speaking, Informative Speaking, Journalism, Listening Skills, Literary Criticism, Maps, Graphs and Charts, Mathematics, Modern Oratory, News Writing, Number Sense, One Act Play, Oral Reading, Persuasive Speaking, Poetry Interpretation,

Prose Interpretation, Ready Writing, Science, Social Studies, Speech, Spelling and Vocabulary, Theatre, Fine Art, etc.)

- Yearbook
- Any additional organizations/clubs that are school-sponsored, extracurricular activities which meet as an organization outside the school day.

Orientation Meetings:

Flour Bluff ISD shall conduct meetings with parents and interested student participants prior to the start of the random drug-testing program and coaches/sponsors will conduct meetings at the beginning of the season for each extracurricular activity. Coaches/sponsors of extracurricular activities shall explain the drug-testing program and review the policy and consent form.

Student attendance at the orientation meeting is mandatory. Parent or legal guardian attendance at an orientation meeting is highly encouraged. If a student fails to attend an orientation meeting prior to the start of the extracurricular activity, the student shall not be allowed to participate until the orientation process is completed.

Consent:

Before a student is eligible to participate in extracurricular activities, the student and their parent or legal guardian shall be required annually to sign a consent form agreeing to be subject to the rules and procedures of the random drug-testing program. If appropriate consent is not given, the student shall not be allowed to participate in extracurricular activities.

Use of Results:

Random drug test results shall be used only to determine eligibility for participation in extracurricular activities and associated consequences. Positive drug test results shall not be used to impose disciplinary sanctions or academic penalties per the FBISD Student Code of Conduct, unless the student is found to be in violation of the Student Code of Conduct at the time of random drug testing. Nevertheless, nothing in this policy shall limit or affect the application of state law, local policy, or the Student Code of Conduct. A student who commits a disciplinary offense shall be subject to consequences in accordance with the Student Code of Conduct.

Confidentiality:

Random drug-testing results shall be confidential and shall be disclosed only to the student, the student's parents or legal guardian, and designated district officials who need the information in order to administer the random drug-testing program and consequences for a positive drug test result. Drug test results shall not be maintained with a student's academic record. Results shall not be otherwise disclosed except as required by law.

Substances Tested:

The drug-testing laboratory will administer tests for the presence of items ***such as:***

- Marijuana
- Cocaine
- Amphetamine/Methamphetamine (examples: Adderall, Ritalin, some diet pills)
- Opiates (codeine, morphine)
- Phencyclidine (PCP)
- Barbiturates (examples: Pentobarbital, secobarbital and amobarbital)
- Benzodiazepines (examples: Xanax, Librium)
- Methadone (examples: Symoron, Dolophine, Amidone, Methadose)
- Methaqualone (examples: Quaalude, Mandrex)
- Propoxyphene (examples: Darvon, Darvocet)
- MDMA (Ecstasy)
- Expanded Opiates (examples: Heroin, Synthetic Opiates, Hydrocodone: Vicodin,
- Lortab, Lorcet, Hycodan, Vicoprophen; Hydromorphone: Dilaudid, "Dust", "Juice", "Smack", "D", "Footballs"; Oxycodone: Tylox, Percodan, OxyContin; Oxymorphone: Numorphan, Opana
- Anabolic Steroids

Collection Procedures:

Personnel from the drug-testing laboratory shall collect urine samples under conditions that are no more intrusive than the conditions experienced in a public restroom. When selected for testing, a student shall be escorted to the schools' testing site by a Flour Bluff ISD employee/testing lab employee and shall remain under supervision until the student provides a sample. Samples shall be produced by a student from behind a closed restroom stall. A Flour Bluff ISD employee/testing lab employee shall be present when any samples are collected. Students will have two hours from the time of arrival at the testing site to produce a sample.

Refusal to Test, Tampering, or Failure to Collect a Sample:

A student who refuses to be tested when selected or who is determined to have tampered with a sample shall be deemed to have a positive test result and shall be subject to the appropriate consequences depending on previous positive test results and consequences, if any. If a sample cannot be produced by the student within the two-hour time window, the student will have the same consequences as a

positive test depending on previous positive test results and consequences, if any. If a student is absent on the day of the random drug test, a sample shall be collected on the next random drug testing date.

Positive Test Results:

Upon receiving results of a positive drug test, the designated district administrator(s) shall schedule a meeting with the student, the student's parent or legal guardian and the coach or sponsor of the extracurricular activity(ies) to review the test results and discuss consequences. The student or parent shall have 14 school days following the meeting to provide a medical explanation for a positive result. Until such proof is provided, accepted and approved by Flour Bluff ISD, the student shall receive the consequences designated for the positive result. If the medical explanation is not accepted, the consequences will continue until completed.

Retesting:

If the student wishes to return to participation in extracurricular activities after applicable consequences for the first offense, the student will be retested on the next two random test dates so long as the student wishes to participate in extracurricular activities. If the student has a second positive result/offense, the student will be required to participate in drug testing on each occasion for the remainder of their involvement in extracurricular activities at Flour Bluff ISD. If the student has a negative test result each of the two times after a first offense, the student shall be returned to the random testing pool. If the student has a positive test result either time after the first offense, the established consequences will be imposed.

Consequences:

Consequences of positive test results shall be cumulative through the student's enrollment in Flour Bluff ISD. If a student with a confirmed positive drug test withdraws from Flour Bluff ISD prior to completing the suspension and reinstatement requirements and returns to Flour Bluff ISD, the consequence will be imposed upon return, unless Flour Bluff ISD determines the consequence was fully served in another accredited school setting. Flour Bluff ISD may notify the school in which the student is enrolling that an "undisclosed violation" has occurred, resulting in the suspension of the student from extracurricular activities for the specified period of time.

A student who has a confirmed positive drug test shall be subject to the following consequences:

1st Offense:

Upon a first offense of receiving a confirmed positive drug or alcohol test, a student shall be suspended from extracurricular activity for **14 calendar days** following the date the student and parent are notified of the test results. Additionally, the student shall be required to complete **four hours of drug counseling** and shall submit signed documentation of completion from a District- approved, accredited, certified drug counseling entity. During the period of suspension, the student shall not be permitted

to participate in practices and/or extracurricular activities outside the scheduled school day, to include extracurricular award banquets and performances, etc. The student may remain in class and participate to earn credit.

2nd Offense:

Upon a second offense of receiving a confirmed positive drug or alcohol test, a student shall be suspended from extracurricular activity for **42 calendar days** following the date the student and parent are notified of the test results. Additionally, the student shall be required to complete **eight hours of drug counseling** and submit signed documentation of completion from a District-approved, accredited, certified drug counseling entity. During the period of suspension, the student shall not be permitted to participate in practices outside the scheduled school day. The student may remain in class and participate to earn credit. The student shall lose all leadership titles and be removed from all leadership positions held at the time of suspension. If the student commits no further drug/alcohol or other serious offenses, the suspension from leadership titles will be reviewed after two calendar years. If tryouts are held during the time of the student's suspension, the student shall not be eligible for the activity for which the tryouts are held. If the student wishes to return to participation in extracurricular activities, he/she must be retested for the remainder of their high school career (all random test dates).

3rd Offense:

Upon a third offense of receiving a confirmed positive drug test, a student shall be suspended from participation in any extracurricular activity for a **full calendar year**. Additionally, the student shall be required to complete **16 hours of drug counseling** and shall submit signed documentation of completion from a District-approved, accredited, certified drug counseling entity. During the period of suspension, the student shall not be permitted to participate in practices outside the scheduled school day. The student may remain in class and participate to earn credit. The student shall lose all leadership titles and be removed from all leadership positions held at the time of suspension. If the student commits no further drug/alcohol or other serious offenses, the suspension from leadership titles will be reviewed after two calendar years. If tryouts are held during the time of the student's suspension, the student shall not be eligible for the activity for which the tryouts are held. If the student wishes to return to participation in extracurricular activities, he/she must be retested for the remainder of their high school career (all random test dates).

Drug Intervention Counseling:

For students who have a confirmed positive drug test result, drug intervention counseling is required for each level of consequence. Drug intervention counseling will be at the expense of the student/parent and must be provided by a District-approved/accredited/certified drug counseling entity. The District shall notify the parent and student of drug abuse prevention resources available in the area, including any that are free of charge or lower cost.

End-of-Semester Suspensions:

While the period of suspension is calculated in calendar days, the days shall be considered calendar days during the school year. If a student's suspension from participation in extracurricular activities is not completed by the end of the semester, the student shall complete the assigned period of suspension during the following semester or during the first semester of the following school year.

Appeals:

A student or parent may appeal a decision made under this policy in accordance with FNG (LOCAL). The student shall be ineligible for participation in extracurricular activities while the appeal is pending.

Report Cards (EIA Local)

Report cards are issued to students through Family Access in Skyward following the completion of each six weeks-grading period. Only the final report card in May is mailed home. See the official school calendar for report card dates.

Schedule Changes (FOB Legal) (FNG Legal)

According to Education Code 26.003, a parent may request a change in the class or teacher to which the parent's child has been assigned if the reassignment or change would not affect the assignment or reassignment of another student.

The change may require a conference with the parent, student, teacher, and the principal. Classes will not be changed unless it is due to an ARD, 504 or extenuating circumstances that must be accommodated immediately.

Acceptable reasons to have a schedule change are as follows:

- change of an elective to correspond with a career pathway
- upgrade of a schedule for a stronger academic load
- schedule a class needed for graduation
- correct a mistake in course placement
- add an elective that has low enrollment
- student has already failed same course under same teacher

Schedule changes will not be permitted after a student has received a grade for the first six-weeks in which he or she is enrolled in the class unless:

1. A student is requesting a schedule change from an athletics class to an appropriate physical education class. **Requires coach's approval.**
2. A student is requesting a schedule change from an NJROTC 1 class to an appropriate physical education class. **Requires instructor's approval.**
3. A student is requesting a schedule change from an AP or Advanced class to an equivalent regular class. **Requires instructor's approval.**
4. A student is requesting a schedule change from Band or Choir to an appropriate fine art class. **Requires instructor's approval.**

5. All schedule changes from classes associated with a competitive team must have prior approval from the instructor of the class the student is changing from and the campus principal.

Students are required to enroll in the course associated with the extracurricular activities in which they participate unless the student is carrying a full academic load. Requests for exceptions must be approved by the campus principal.

Dropping a class will not be permitted after a student has received a grade for the first six-weeks in which he or she is enrolled in the class.

Classes dropped for an excused period must be approved by the campus principal.

School Sponsored Curriculum Related Competitions/Activities (FMC Legal)

By participating in school sponsored curriculum-related activities, students are encouraged to develop leadership and service as well as knowledge and skills. The following curriculum-related, school-sponsored activities/competitions are available to students in Flour Bluff High School. All students participating in activities are expected to follow the established organization's rules as well as school rules as found in the ***Student Code of Conduct***. These students are representatives of Flour Bluff High School and should be a model to all students. The activities and competitions listed are designed to further build upon the curriculum taught in the classroom and to provide opportunities for students to compete, demonstrate leadership, provide community services, work on advanced measures and demonstrate character and teamwork, further developing the skills necessary to succeed in life.

School Sponsored Curriculum Related Competitions and Activities	
Academic Decathlon	National Honor Society (NHS, membership eligibility determined in 11 th and 12 th grade)
American Sign Language Club	Newspaper (Journalism/Newspaper students)
Art Club	NJROTC
Athletics (Athletics Students – Competition)	Science Bowl
Band (Band students – Performance/Competition)	Science National Honor Society
Band Color Guard/Flags (Band Students-Performance/Competition)	Science Olympiad
Business Professionals of America (BPA)	Senior Class Officers
KEDT Academic Challenge/Quiz Bowl (Competition)	Spanish National Honor Society
Cheerleading (Cheerleading students – Competition)	Special Olympics
Chess Club	Sophomore Class Officers
Choir (Choir Students – Performance/Competition)	Sports Information and Media (Must be in class)
FCCLA (Family, Career and Community Leaders of America)	Stingline Drill Team (Stingline students – performances)

FTA (Future Teachers of America – Education Students)	Student Council
Freshman Class Officers	Texas Association of Future Educators (TAFE)
Interact Club (High School side of Rotary International)	Theatre Arts (Plays, musicals, technical theatre – Performance/Competition)
International Thespian Society (Theatre Honor Society)	Visionarios (Art Students – Competition)
Junior Class Officers	VASE (Visual Arts Scholastic Events – Art Students, Competition)
Knitting Group	Yearbook (Yearbook students)
Mock Trial (Competition)	World Languages Club
Mu Alpha Theta (Math Honor Society)	
University Interscholastic League Academic Events	
UIL: Accounting	UIL: Mathematics
UIL: Calculator	UIL: Number Sense
UIL: Computer Applications	UIL: One Act Play
UIL: Computer Science	UIL: Prose & Poetry Interpretation
UIL: Cross Examination and Lincoln Douglas Debate	UIL: Ready Writing
UIL: Current Issues & Events	UIL: Spelling
UIL: Extemporaneous Speaking	UIL: Science
UIL: Film	UIL: Social Studies
UIL: Journalism	UIL: Student Congress
UIL: Latino History Essay Competition, Barbara Jordon Historical Essay	UIL: Theatrical Design
UIL: Literary Criticism	UIL: Debate

Skateboards

Students are prohibited from riding skateboards or bicycles on school property. Skateboards must be properly stored in a student's locker and bicycles must be locked in designated bicycle storage areas.

Smoking/Tobacco/E-cigarette/Vapes/JUUL Use (FNCD Legal)

The Board shall prohibit students from smoking, using or possessing tobacco products at a school-related or school-sanctioned activity on or off school property. E-cigarette means an electronic cigarette or any other device that simulates smoking.

Education Code 38.006

Flour Bluff High School is a smoke-free campus. Students shall not smoke or use tobacco products on school property or at any school-related or school-sponsored activity, on or off school property, as provided by law. Tobacco products include, but are not limited to, cigarettes, cigars, pipes, snuff or chewing tobacco. Any teacher or

other District employee who observes a student using or in possession of tobacco products shall report the incident to the designated campus administrator.

Student Council

The Student Council serves as an intermediary between the student body, the faculty and the administration. It represents the majority of the student body in the development of specific policies and procedures that affect the student body. The student council sponsors all school elections, the Favorites' Dance and all Homecoming activities. The Student Council serves to promote leadership through democracy and increases the involvement of the student body in the school culture and development of knowledge and skills.

Students' Instructional Day

Students in grades 9-10 shall be scheduled for a full school day. Students in grades 11-12 may be excused for one (1) class each day, if the student is on track to meet all graduation requirements. The principal shall consider special circumstances on a case-by-case basis to allow graduating seniors to be excused for two (2) classes.

Student Responsible Use Guidelines for Technology **Bring your own device**

Flour Bluff ISD is now offering a **filtered** Flour Bluff Public Wi-Fi on campuses. Students in grades 7-12 may bring a personal device to school for use for educational purposes. Students are expected to connect to the filtered Flour Bluff Public Wi-Fi to ensure access to the best online resources. See the District BYOD parent guide for more information.

Flour Bluff Independent School District makes a variety of communications and information technologies available to students through computer/network/Internet access. These technologies, when properly used, promote educational excellence in the District by facilitating resource sharing, innovation, and communication. Illegal, unethical or inappropriate use of these technologies can have dramatic consequences, harming the District, its students and its employees. These Responsible Use Guidelines are intended to minimize the likelihood of such harm by educating District students and setting standards which will serve to protect the District.

Mandatory Review

To educate students on proper computer/network/Internet use and conduct, students are required to review these guidelines at the beginning of each school year. All District students shall be required to acknowledge receipt and understanding of all guidelines governing use of the system and shall agree in writing to allow monitoring of their use and to comply with such guidelines. The parent or legal guardian of a student user is required to acknowledge receipt and understanding of the District's Student Responsible Use Guidelines for Technology (hereinafter referred to as the Responsible

Use Guidelines as part of their review of the *Student/Parent Handbook* and *Student Code of Conduct Handbook*. Employees supervising students who use the District's system must provide training emphasizing its appropriate use.

Definition of District Technology System

The District's computer systems and networks (system) or any configuration of hardware and software. The system includes but is not limited to the following:

- Telephones, cellular telephones, and voicemail technologies;
- Email accounts
- Servers
- Computer hardware and peripherals
- Software including operating system software and application software
- Digitized information including stored text, data files, email, digital images, and video and audio files
- Internally or externally accessed databases, applications, or tools (Internet- or District server based)
- District-provided Internet access
- District-filtered public Wi-Fi and
- New technologies as they become available

Acceptable Use

Computer/Network/Internet access will be used to enhance learning consistent with the District's educational goals. The District requires legal, ethical and appropriate computer/network/Internet use.

Privilege

Access to the District's computer/network/Internet is a privilege, not a right.

Access to Computer/Network/Internet.

Access to the District's electronic communications system, including the Internet, shall be made available to students for instructional purposes. Each District computer and public Wi-Fi (available for students who bring their own personal telecommunication devices) has filtering software that blocks access to visual depictions that are obscene, pornographic, inappropriate for students, or harmful to minors, as defined by the federal Children's Internet Protection Act (CIPA). Filtered Internet access is provided to students as defined by CIPA.

Student Access

Computer/Network/Internet access is provided to all students unless parents or guardians request in writing to the campus principal that access be denied. Student Internet access will be under the direction and guidance of a District staff member. Students may also be allowed to use the local network and public Wi-Fi with campus permission.

Use of Personal Telecommunication Devices

Technology is a powerful tool that enhances learning and enables students to access a vast amount of academic resources. The goal is to increase student access to digital tools and facilitate immediate access to technology-based information, much the way that students utilize pen and paper. To this end, the District will open a filtered, wireless network through which students in specific age groups will be able to connect privately owned (personal) telecommunication devices. Students using personal telecommunication devices must follow the guidelines stated in this document while on school property, attending any school-sponsored activity, or using the Flour Bluff ISD network.

- **High School** – All electronic and telecommunication devices shall be stored away in the student's purse, backpack, or pocket during instructional time. Students will be allowed to use telecommunication and electronic devices between classes and in the cafeteria.

Security

A student who gains access to any inappropriate or harmful material is expected to discontinue the access and to report the incident to a supervising staff member. Any student identified as a security risk or as having violated the Responsible Use Guidelines may be denied access to the District's system. Other consequences may also be assigned. A student who knowingly brings prohibited materials into the school's electronic environment will be subject to suspension of access and/or revocation of privileges on the District's system and will be subject to disciplinary action in accordance with the Board-approved *Student/Parent Handbook* and *Student Code of Conduct*.

Content/Third-Party Supplied Information

Students and parents of students with access to the District's system should be aware that use of the system may provide access to other electronic communication systems in the global electronic network that may contain inaccurate and/or objectionable material.

Subject to Monitoring

All District computer/network/Internet usage shall not be considered confidential and is subject to monitoring by designated staff at any time to ensure appropriate use. Students should not use the computer system to send, receive or store any information, including email messages, that they consider personal or confidential and

wish to keep private. All electronic files, including email messages, transmitted through or stored in the computer system will be treated no differently than any other electronic file. The District reserves the right to access, review, copy, modify, delete or disclose such files for any purpose. Students should treat the computer system like a shared or common file system with the expectation that electronic files, sent, received or stored anywhere in the computer system, will be available for review by any authorized representative of the District for any purpose. Personal telecommunication devices are subject to examination in accordance with disciplinary guidelines if there is reason to believe that the Responsible Use Guidelines have been violated.

Student Computer/Network/Internet Responsibilities

District students are bound by all portions of the Responsible Use Guidelines. A student who knowingly violates any portion of the Responsible Use Guidelines will be subject to suspension of access and/or revocation of privileges on the District's system and will be subject to disciplinary action in accordance with the *Student/Parent Handbook* and *Board Approved Student Code of Conduct*.

Use of Digital Learning Tools.

Students may participate in teacher-approved digital learning environments related to curricular projects or school activities and use digital tools, such as, but not limited to, mobile devices, blogs, discussion forums, wikis, and Google Tools. The use of blogs, wikis, and other digital tools are considered an extension of the classroom. Verbal or written language that is considered inappropriate in the classroom is also inappropriate in all uses of blogs, wikis, and other digital tools. Digitally transmitted content that includes inappropriate language, images or content is prohibited.

Password Confidentiality

Students are required to maintain password confidentiality by not sharing their password with others. Students may not use another person's system account.

Reporting Security Problem

If knowledge of inappropriate material or a security problem on the computer/network/Internet is identified, the student should immediately notify a supervising staff member. The security problem should not be shared with others.

The following guidelines must be adhered to by students using a personally-owned telecommunication device at school:

- Internet access is filtered by the District on personal telecommunication devices in the same manner as District-owned equipment. If network access is needed, connection to the filtered, wireless network provided by the District is required.
- These devices are the sole responsibility of the student owner. The campus

or District **assumes no responsibility** for personal telecommunication devices if they are lost, loaned, damaged or stolen and only limited time or resources will be spent trying to locate stolen or lost items.

- These devices have educational and monetary value. Students are prohibited from trading or selling these items to other students on District property, including school buses, and at school-sponsored or school-related activities on or off school property.
- Each student is responsible for his/her own device: set-up, maintenance, charging, and security. Staff members will not store student devices at any time, nor will any District staff diagnose, repair, or work on a student's personal telecommunication device.
- Availability of telecommunication devices will not be used as a factor in grading or assessing student work. Students who do not have access to personal telecommunication devices will be provided with comparable District-owned equipment or given similar assignments that do not require access to electronic devices.
- Telecommunication devices are only to be used for educational purposes at the direction of a classroom teacher.
- Campus administrators and staff members have the right to prohibit use of devices at certain times or during designated activities (i.e. STAAR Testing, classroom testing situations, campus presentations, theatrical performances, or guest speakers) that occur during the school day.
- An administrator may examine a student's personal telecommunication device and search its contents, in accordance with disciplinary guidelines.

Inappropriate Use

Inappropriate use includes, but is not limited to, those uses that violate the law, that are specifically named as violations in this document, that violate the rules of network etiquette, or that hamper the integrity or security of this computer/network/Internet system or any components that are connected to it. The following actions are considered inappropriate uses, are prohibited, and will result in revocation of the student's access to the computer/network/Internet.

Violations of Law

Transmission of any material in violation of any federal or state law is prohibited. This includes, but is not limited to:

- threatening, harassing, defamatory or obscene material

- copyrighted material
- plagiarized material
- material protected by trade secret or
- blog posts, Web posts, or discussion forum/replies posted to the Internet which violate federal or state law

Tampering with or theft of components from District systems may be regarded as criminal activity under applicable state and federal laws. Any attempt to break the law through the use of a District computer/network/Internet account may result in prosecution against the offender by the proper authorities. If such an event should occur, the District will fully comply with the authorities to provide any information necessary for legal action.

Modification of Computer

Modifying or changing district computer settings and/or internal or external configurations without appropriate permission is prohibited.

Transmitting Confidential Information

Students may not redistribute or forward confidential information without proper authorization. Confidential information should never be transmitted, redistributed or forwarded to outside individuals who are not expressly authorized to receive the information. Revealing personal information about oneself or others, such as, but not limited to, home addresses, phone numbers, email addresses, pictures, or birthdates is prohibited.

Commercial Use

Use of the system for any type of income-generating activity is prohibited. Advertising the sale of products, whether commercial or personal is prohibited.

Marketing by Non-FBISD Organizations

Use of the system for promoting activities or events for individuals or organizations not directly affiliated with or sanctioned by the District is prohibited.

Vandalism/Mischief

Any malicious attempt to harm or destroy District equipment, materials or data, or the malicious attempt to harm or destroy data of another user of the District's system, or any of the agencies or other networks to which the District has access is prohibited. Deliberate attempts to degrade or disrupt system performance are violations of District policy and administrative regulations and may constitute criminal activity under applicable state and federal laws. Such prohibited activity includes, but is not limited to,

the uploading or creating of computer viruses.

Vandalism as defined above is prohibited and will result in the cancellation of system use privileges. Students committing vandalism will be required to provide restitution for costs associated with system restoration and may be subject to other appropriate consequences. [See the Board-approved *Student Code of Conduct*.]

Intellectual Property/Copyright Violations

Students must always respect copyrights and trademarks of third-parties and their ownership claims in images, text, video and audio material, software, information, and inventions. The copy, use, or transfer of others' materials without appropriate authorization is not allowed. Downloading or using copyrighted information without following approved district procedures is also prohibited.

Plagiarism

Fraudulently altering or copying documents or files authored by another individual is prohibited.

Impersonation

Attempts to log on to the computer/network/Internet impersonating a system administrator or District employee, student, or individual other than oneself, will result in revocation of the student's access to computer/network/Internet.

Illegally Accessing or Hacking Violations

Intentional or unauthorized access or attempted access of any portion of the District's computer systems, networks, or private databases to view, obtain, manipulate, or transmit information, programs, or codes is prohibited.

File/Data Violations

Deleting, examining, copying, or modifying files and/or data belonging to other users, without their permission is prohibited.

System Interference/Alteration

Deliberate attempts to exceed, evade or change resource quotas are prohibited. The deliberate causing of network congestion through mass consumption of system resources is prohibited.

Email and Communication Tools

Email and other digital tools such as, but not limited to blogs and wikis, are tools used to communicate within the District. The use of these communication tools should be limited to instructional, school-related activities, or administrative needs. Email is

subject to monitoring by appropriate staff.

All students in grades 7-12 will be issued email accounts. Students should check email frequently, delete unwanted messages promptly, and stay within the email server space allocations. Students should keep the following points in mind:

Perceived Representation - Using school-related email addresses, blogs, wikis, and other communication tools might cause some recipients or other readers of the email to assume that the student's comments represent the District or school, whether or not that was the student's intention.

Privacy - Email, blogs, wikis, and other communication within these tools should not be considered a private, personal form of communication. Private information, such as home addresses, phone numbers, last names, pictures, or email addresses, should not be divulged. To avoid disclosing email addresses that are protected, all email communications to multiple recipients should be sent using the blind carbon copy (bcc) feature.

Inappropriate Language - Using obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language in emails blogs, wikis, or other communication tools is prohibited. Sending messages that could cause danger or disruption, personal attacks, including prejudicial or discriminatory attacks are prohibited.

Political Lobbying - Consistent with State ethics laws, District resources and equipment, including, but not limited to, emails, blogs, wikis, or other communication tools must not be used to conduct any political activities, including political advertising or lobbying. This includes using District email, blogs, wikis, or other communication tools to create, distribute, forward, or reply to messages, from either internal or external sources, which expressly or implicitly support or oppose a candidate for nomination or election to either a public office or an office of a political party or support or oppose an officeholder, a political party, or a measure (a ballot proposition). These guidelines prohibit direct communications as well as the transmission or forwarding of emails, hyperlinks, or other external references within emails, blogs, or wikis regarding any political advertising.

Forgery - Forgery or attempted forgery of email messages is prohibited. Attempts to read, delete, copy, or modify the email of other system users, deliberate interference with the ability of other system users to send/receive email, or the use of another person's user ID and/or password is prohibited.

Junk Mail/Chain Letters - Generally students should refrain from forwarding emails which do not relate to the educational purposes of the District. Chain letters or other emails intended for forwarding or distributing to others is prohibited. Creating, distributing or forwarding any annoying or unnecessary message to a large number of people (spamming) is also prohibited.

Student Email Accounts and Electronic Communication Tools - Electronic communication is an important skill for 21st Century students. By providing this tool,

the District is equipping students with the skills necessary for success. Students in grades 7-12 are given access to a District student email account. This account is set up with the student's user ID. Students must abide by the guidelines established at Email and Communication Tools Section. Student email accounts will be available for use by students in grades 7-12 while they are currently enrolled in the District. Parents wishing to deny access to District email must do so in writing to the campus principal.

Consequences of Agreement Violation - Any attempt to violate the provisions of this agreement may result in revocation of the student's access to the computer/network/Internet, regardless of the success or failure of the attempt. In addition, school disciplinary and/or appropriate legal action may be taken.

Denial, Revocation, or Suspension of Access Privileges - With just cause, the System Administrator and/or building principal, may deny, revoke, or suspend computer/network/Internet access as required, pending an investigation.

Warning - Sites accessible via the computer/network/Internet may contain material that is illegal, defamatory, inaccurate, or controversial. Each District computer with Internet access has filtering software that blocks access to visual depictions that are obscene, pornographic, inappropriate for students, or harmful to minors, as defined by the federal Children's Internet Protection Act. The District makes every effort to limit access to objectionable material; however, controlling all such materials on the computer/network/Internet is impossible, even with filtering in place. With global access to computers and people, a risk exists that students may access material that may not be of educational value in the school setting.

Disclaimer

The District's system is provided on an "as is, as available" basis. The District does not make any warranties, whether expressed or implied, including, without limitation, those of merchantability and fitness for a particular purpose with respect to any services provided by the system and any information or software contained therein. The District does not guarantee that the functions or services performed by, or that the information or software contained on the system will meet the system user's requirements, or that the system will be uninterrupted or error free, or that defects will be corrected.

Opinions, advice, services, and all other information expressed by system users, information providers, service providers, or other third-party individuals in the system are those of the providers and not the District.

The District will cooperate fully with local, state, or federal officials in any investigation concerning or relating to misuse of the District's electronic communications system.

Supplies

Each student is to furnish his/her own routine supplies such as paper, pencils, pens, and notebooks. Some classes will also require special supplies. Students needing assistance with supplies should see the counselors' secretary or the Communities in Schools counselor. A suggested supply list will be made available upon request and/or is posted on the district's website at: www.flourbluffschoools.net.

Tardiness

Students are considered tardy when they are nine minutes or less late to class. Arriving late by ten minutes or more will be recorded on the attendance record as an absence for that period. Students may receive an office referral from the teacher on his/her fourth tardy of each semester. Each additional tardy may result in further office referrals and disciplinary action.

Phone Use by Students

The telephones in the office are business phones and are to be used for school business, parent contact and emergencies only. Students will be allowed to use the office phones for emergencies only. Students may only use cellphones in the classroom for instructional purposes.

Top Ranking Students

All students whose grade point averages comprise the Top Ten Percent of the graduating class may qualify for Automatic Admission to public colleges/universities in the state of Texas. Students who make a request through the Registrar shall have their GPA reported on the transcript and made available in accordance with the college application deadline. Requests shall be made through the Registrar's office and should be made at least two weeks prior to the submission deadline so that the Registrar may accommodate the request in time for the student to meet the college application deadline. (See Page 20 regarding University of Texas)

To qualify for automatic college admission, the student must submit an application before any application-filing deadline established by the institution. After admission, an institution shall review the applicant's record and identify any other factor the institution considers appropriate to determine whether the applicant may require additional preparation for college-level work or would benefit from inclusion in a retention program.

Transcript Requests (FDA Local)

Under the guidelines of the Texas Open Records Act, high school transcript requests must be submitted online. Current and former students may request a transcript at the Flour Bluff High School website. There is no charge for students requesting transcripts

within one year of graduation. Additional fees will be charged to students who have graduated beyond one year. You may contact the high school registrar at 361-694-9179 for further details. After a student reaches 18 years of age, transcript requests must be submitted by the student or by higher learning institutions or agencies listed under the Family Education Rights and Privacy Act.

Transfer Students (FDA Local) (EIC Local)

Out of state transfer students and transfer students from Texas non-public schools shall complete all state graduation requirements to be eligible for a Texas diploma.

Resident students who complete their junior year at Flour Bluff High School and become non-residents may continue to attend until graduation but must submit and be approved for a transfer application.

Students who transfer high school credits for courses designated as Advanced Placement, Pre-Advanced Placement, Dual Credit, or Advanced Credit from accredited institutions shall receive weighted credits counted toward the GPA **as approved by the Flour Bluff ISD Board of Trustees**. The Board-approved weighted courses are provided annually in the District's High School ***Graduation and Career Planning Guide***. Grades from non-credited non-public schools, including home-schools, shall not be used in determining class rank, grade point average, or academic average. **Students/parents are required to provide proof of accreditation status for institutions providing high school level instruction, other than public schools, at the time of enrollment in the District.**

Truancy (FDC Legal)

If any parent or person standing in parental relation to a child who is required to attend school fails to require the child to attend school, the attendance officer shall warn the parent in writing that attendance is immediately required. If, after this warning, a parent or person standing in parental relation with criminal negligence fails to comply, and if the child has unexcused voluntary absences for the amount of time specified under Family Code 51.03 (b)(2), the attendance officer shall file a complaint against him or her in an appropriate court, as permitted under Education Code 25.093. In addition, if this child has been referred to the juvenile court for engaging in conduct in need of supervision, the attendance officer shall also file a complaint against the parent in that court. If no referral has been made, the attendance officer shall refer the child to the Nueces County Juvenile Probation Department/courts for action as engaging in conduct indicating a need for supervision.

A student who is required to attend school under the compulsory attendance laws and fails to attend school for the amount of time specified in Family Code 51.03(b)(2) without an excuse provided by Education Code 25.087 may be prosecuted for truancy in:

- The justice court in the county in which the student resides
- The justice court in the county in which the school is located
- The municipal court in the municipality in which the child resides or

- The municipal court in the municipality in which the school is located

WHAT IS TRUANCY?

Students who are absent without permission are truant. Truancy is an unexcused absence and a violation of the Student Code of Conduct, which will lead to disciplinary and/or legal action against the student and the student's parent/guardian. Students are truant if they:

- Leave school without signing out in the main office
- Leave school at lunch without administrative approval
- Are absent from school without prior permission
- Fail to report to the place for which they received a pass from class or
- Come to school, but do not attend classes

Students who are not in school during school hours may be arrested by local law enforcement officials and taken to the Truancy Reduction Impact Program (TRIP) Center where they will be detained until the parent/guardian arrives to assume custody. The Juvenile Probation Department and the High School also are notified of the arrest.

Tutorials/Advisory

The High School requires an advisory class for all students. Tutorials are available for all students. Parent conferences are requested for students with failing grades.

- Advisory/tutorials are held Mon, Tues, Thurs, and Fri. during 5th period in the teachers' classrooms.

Use of Technology

All students must sign either electronically or on paper the form regarding use of technology prior to being allowed to use mobile devices during classes. Students must follow all technology guidelines or face disciplinary action.

Visitors

Visitors must sign in using a valid photo id and obtain a visitor ID badge at the main office before taking care of business. To ensure the safety of our students, it is imperative that administration be aware of who is on campus.

REPORT A SAFETY ISSUE

www.flourbluffschoools.net

