



Flour Bluff Independent School District Job Description

JOB TITLE: Equipment Technician

WAGE/HOUR STATUS: Nonexempt

NUMBER OF DAYS: 260

REPORTS TO: Maintenance Supervisor

DATE REVISED: 01/2025

PRIMARY PURPOSE:

- Maintain, repair, and install kitchen related equipment as required throughout the Flour Bluff School District. The role of the Equipment Technician is to provide repairs, installation, and maintain operation of all kitchen equipment in district facilities. The Equipment Technician will assist other trades as needed.

QUALIFICATIONS:

Education/Certification

- High School Diploma or GED is desirable.
- One-year experience in commercial or institutional quantity kitchen equipment maintenance is desirable.
- Completion of adult school or college courses pertaining to maintenance equipment service is desirable.
- Must be able to obtain a commercial CDL (Passenger and School bus endorsements) within 90 days with assistance from school district.

Special Knowledge and Skills:

- Knowledge of HVAC repairs, maintenance, and installation techniques.
- Ability to repair and maintain kitchen equipment.

- Ability to read and interpret blueprints, diagrams, schematics, and written reference material.
- Be computer literate.
- Knowledge of pneumatic controls.
- Ability to perform mathematical calculations.
- Ability to diagnose and resolve problems.
- Ability to use hand power tools.

Experience:

- Three years' experience in the HVAC field, preferred.
- Three years' experience in kitchen equipment, preferred.

MAJOR RESPONSIBILITIES AND DUTIES:

1. Diagnose and repair malfunctions in various types of kitchen equipment and refrigeration systems.
2. Install new kitchen and refrigeration equipment and systems when required.
3. Relocate and expand existing kitchen and refrigeration systems as required.
4. Repair, replace, or calibrate controls, thermostats, switches, fuses, and electrical wiring.
5. Fabricate, assemble, and install electrical wiring, controls, and piping according to specifications and code.
6. Wire and connect motors, compressors, temperature controls, and humidity controls according to wiring schematics.
7. Maintain Freon dispensing records to meet federal requirements.
8. Establishes and maintains high standards of sanitation and safety in the work area.
9. Completes equipment inventory inputting information into computer program.
10. Works within a framework of multiple and complex regulations and time schedules.
11. Maintain good TEAM working communications with co-workers and other staff members.
12. Maintains a positive attitude in difficult situations.
13. Help maintain cohesiveness among employees.
14. Perform duties in a timely and organized manner.
15. Project a professional image through demeanor and dress.
16. Comply with policies and procedures as outlined in employee handbook and addendum.
17. Maintain regular and reliable attendance.
18. Adhere to proper channels when communicating ideas, problems, etc.

Safety:

19. Perform preventive maintenance on tools.
20. Operate tools and equipment according to established safety procedures.
21. Ensure that equipment is in safe operating condition.
22. Follow established safety procedures and techniques to perform job duties, including lifting, climbing, etc.
23. Correct unsafe conditions in work area and report any conditions that are not correctable to supervisor immediately.

Other:

24. Maintain good working communications with co-workers and other staff members.
25. Maintain good attitude in difficult situations.
26. Help maintain cohesiveness among employees.
27. Perform duties in a timely and organized manner.
28. Project a professional image through demeanor and dress.
29. Comply with Maintenance//Transportation Department policies and procedures.
30. Comply with policies and procedures as outlined in employee handbook and addendum.
31. Maintain regular and reliable attendance.
32. Adhere to proper channels when communication ideas, problems, etc.
33. Perform other duties as assigned.

Mental Demands/Physical Demands/Environmental Factors:

Tools/Equipment Used:

Electrical measuring and testing equipment; welding equipment; hand tools; power tools; hoist; light truck or van.

Posture:

Frequent standing, kneeling/squatting, bending/stooping, pushing/pulling, and twisting; work in tiring and uncomfortable positions.

Motion:

Frequent walking, climbing stairs/ladders/scaffolding, grasping/squeezing, wrist flexion/extension, and overhead reaching; frequent driving.

Lifting:

Heavy lifting and carrying (45 pounds and over) daily.

Environment:

Work outside and inside, on slippery or uneven walking surfaces; may work on rooftops; frequent exposure to extreme hot and cold temperatures, dust, toxic chemicals and materials, noise, vibration, and electrical hazards; work around machinery with moving parts; may work in

tight or enclosed spaces; may work alone; may work irregular and prolonged hours; frequent districtwide travel.

Mental Demands: Maintain emotional control under stress.

The above statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list.