



Flour Bluff Independent School District Job Description

JOB TITLE: Crisis and Support Counselor

WAGE/HOUR STATUS: Exempt

NUMBER OF DAYS: 201

REPORTS TO: Associate Superintendent for Federal and State Programs/Principal

DATE REVISED: 12/09

PRIMARY PURPOSE:

- The Crisis and Support Counselor will work closely with the administrative team as well as the building counseling team to coordinate, facilitate, and implement mental health support services. The Crisis and Support counselor will provide emotional support and foster a safe and successful learning environment for students at the high school. The primary focus will be to work with administration and counselors to implement multi-tiered intervention strategies that help students develop socially and emotionally.

QUALIFICATIONS:

Education/Certification

- Master's degree in counseling from an accredited college or university.
- Licensed Professional Counselor certification or Licensed Specialist in School Psychology certification per Texas Education Agency.
- Secondary (middle and high school) experience preferred

Special Knowledge/Skills

- Implementation of accepted theories and techniques and appropriate to school counseling.

- Strong facilitation, coaching, conflict resolution and problem-solving skills.
- Experience in the use of technology.
- Demonstrated leadership skills.
- Demonstrated skills in written and verbal communication.
- Demonstrated understanding and appreciation of diversity.
- Knowledge of and experience with meditation and conflict resolution.
- Ability to promote and follow Board Policy and District and department procedures.
- Utilizes a high level of organizational skills and initiative.
- Strong communication skills.

Experience:

- Experience and training in mental health support within a learning or school environment

MAJOR RESPONSIBILITIES AND DUTIES:

1. The Crisis and Support counselor will work closely with the High School counselors and administrative team.
2. Provide short-term, solution-focused support for personal concerns, stress, or emotional challenges.
3. Provide education (prevention and awareness vis classes/presentation on topics such as anger/stress management, cyber safety etc.)
4. Develop youth leadership and empowerment skills
5. Provide immediate support for students experiencing trauma, loss, suicidal ideation, or other emergencies.
6. Connect students and families to external mental health professionals, social services, or community resources.
7. Liaison to/for community resources; next steps involving short term and/or long-term therapy or intervention; advocacy.
8. Provide small group mental health counseling (i.e. anger/stress management, peer relationships, self-esteem, grief, etc.)
9. Consulting and working with parents, teachers, administrators, and other staff to support student needs.
10. Support students with behavioral challenges through counseling and collaboration with staff.
11. Help students resolve interpersonal conflicts constructively.
12. Monitoring students after a crisis or referral to ensure continued support.
13. Provide lessons on prevention of bullying, substance abuse, healthy relationships, etc.
14. Attend relevant training courses and stay informed about updates, legal changes, and best practices related to responsive services. Share key information with the counseling team.
15. Address abuse (i.e. physical, emotional, sexual).

16. Maintain and track documentation of responsive and crisis services for students.
17. Provide high school academic counseling support and other duties as assigned by the building principal.
18. Perform other duties as assigned.

Mental Demands/Physical Demands/Environmental Factors:

Tools/Equipment Used:

Personal computer and peripherals; standard instructional equipment.

Posture:

Prolonged sitting; frequent standing, kneeling/squatting, bending/stooping, pushing/pulling, and twisting.

Motion:

Frequent walking.

Lifting:

Regular light lifting and carrying (less than 15 pounds); occasional physical restraint of students to control behavior.

Environment:

Work inside, may work outside.

Mental Demands:

Maintain emotional control under stress; may work prolonged or irregular hours.

The above statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list.